

REGISTRATION INFORMATION

Advance Registration & Cancellation Deadline: Friday, October 30, 2009

CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC)

A full CSAC registration includes program materials, General Sessions, Policy Committee Meetings, Workshops, Exhibitor Opening & Reception, Exhibitor Showing & Luncheon, County Night, Thursday Luncheon & General Assembly, CSAC President's Reception and Annual Banquet.

ADVANCE REGISTRATION FEE

	BEFORE 10/30/2009	AFTER 10/30/2009
CSAC Member Full Registration	\$435.00	\$475.00
CSAC Non-Member Full Registration	\$505.00	\$545.00

One-Day Registration Fee:

Tuesday	\$250.00	\$290.00
Wednesday	\$320.00	\$360.00
Thursday	\$360.00	\$400.00
CSAC Past Presidents (<i>Does not include meals</i>)	Complimentary	

COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA (CEAC)

A full CEAC registration includes program materials, General Sessions, Workshops, Policy Committee Meetings, two Continental Breakfasts, Exhibitor Showing & Luncheon, County Night, CLODS BBQ, CSAC President's Reception, Annual Banquet and Friday's Breakfast.

ADVANCE REGISTRATION FEE

	BEFORE 10/30/09	AFTER 10/30/09
CEAC Member Full Registration	\$440.00	\$480.00
CEAC Non-Member Full Registration	\$520.00	\$560.00
Caltrans	\$440.00	\$480.00

One-Day Registration Fee:

Wednesday	\$320.00	\$360.00
Thursday	\$360.00	\$400.00
CEAC Life Members/Honorary CLODS	Complimentary	
<i>(Includes Thursday Breakfast, CLODS BBQ and Friday Breakfast)</i>		

For questions regarding registration, please contact Lisa Currie at 916/327-7500 ext. 517 or lcurrie@counties.org.

CSAC INSTITUTE COURSES

Values-Based Leadership: Strategies for Success in Public Service (Parts I & II)	\$75.00
Monday 16, 2009 1:00 p.m. – 4:30 p.m.	
Tuesday 17, 2009 8:30 a.m. – 12:00 p.m.	
Interpersonal Effectiveness: Why Won't They Change for Me?	\$25.00
Tuesday 17, 2009 9:30 a.m. – 12:00 p.m.	
Coping with Ambiguity: Leadership for Challenging Times	\$50.00
Thursday 19, 2009 1:30 p.m. – 5:00 p.m.	
Beyond the Brochure: Recruiting & Hiring Senior Executives	\$50.00
Friday 20, 2009 8:30 a.m. – 11:30 a.m.	

(CSAC Institute Courses registration are a separate fee and not included in the CSAC or CEAC registration.)

CALIFORNIA WOMEN LEAD BREAKFAST REGISTRATION

CWL Breakfast \$30.00
(CWL registration is a separate fee and not included in the CSAC or CEAC registration)

CCBSA 25TH ANNIVERSARY CELEBRATION AND DINNER REGISTRATION

Dinner \$ 36.00
(CCBSA registration is a separate fee and not included in the CSAC or CEAC registration)

EVENT TICKETS

Additional event tickets may be purchased in advance. Tickets will only be sold on site on Tuesday and Wednesday. CSAC will accept cash, checks made payable to CSAC, or charge cards from Visa, American Express or MasterCard. Tickets must be paid in full at the time of purchase. **Tickets must be purchased in advance if complimentary registrations, guests or spouses would like to attend the events listed below:**

CSAC EVENTS

Tuesday Exhibitor Opening & Reception	\$45.00
Wednesday Exhibitor Showing & Luncheon	\$45.00
Wednesday County Night	\$45.00
Thursday CSAC Luncheon & General Assembly	\$40.00
Thursday CSAC President's Reception & Annual Banquet	\$85.00

CEAC EVENTS

Tuesday Exhibitor Opening & Reception	\$45.00
Wednesday Exhibitor Showing & Luncheon	\$45.00
Wednesday County Night	\$45.00
CLODS BBQ	\$40.00
Thursday CSAC President's Reception & Annual Banquet	\$85.00
Friday CEAC Breakfast (<i>CEAC members and guests only</i>)	\$30.00

NOTE: For CEAC guest registration, use the attached form.

REGISTRATION FEE

Conference registration fees **MUST** accompany your registration form. You may pay your registration fee via check, Visa, American Express or MasterCard. **No purchase orders or Discover cards.** All checks must be payable to **CSAC**.

All registration fees must be paid in full prior to the beginning of the Annual Meeting. Balances paid after Friday, October 30, 2009, will be charged the on-site registration rate. If paying by credit card, you may register by faxing the appropriate information to 916/441-5507. *If pre-registering, all fees must be paid in full in order to obtain your badge and event tickets at the meeting.*

If registering on site, complete payment must accompany your on-site registration.

ONLINE REGISTRATION

Register and pay conference fees online through the CSAC Web site. Just go to: www.csac.counties.org and click on CSAC 2009 Annual Meeting information.

REGISTRATION DESK

CSAC will open registration on Tuesday, November 17, 2009. Our registration desk is located at the Monterey Conference Center, in the Portola Lobby. You will be able to pick up your registration packets containing your badge and program material during CSAC's registration hours. The first session will begin at 1:00 pm, Tuesday, November 17, 2009. Registration hours are: 8:30 a.m. – 6:00 p.m., Tuesday, November 17; 8:00 a.m. – 5:00 p.m., Wednesday, November 18; and 8:00 a.m. – 12:00 p.m., Thursday, November 19.

ONE-DAY REGISTRATION

If you cannot attend the entire meeting, then the one-day registration is perfect for you. This is also a helpful and attractive option for staff. One-day registrants will be admitted only on the day registered.

CANCELLATION AND REFUND POLICY

Advance registrants unable to attend can send a substitute, or receive a refund of the registration fee, less a **\$75 processing charge**, by writing CSAC, Attn: Lisa Currie, 1100 K Street, Suite 101, Sacramento, CA 95814; fax 916/441-5507. Requests for refunds must be received by Friday, October 30, 2009.

Refund requests will not be accepted after Friday, October 30, 2009.

You are welcome to send a substitute person.

SPECIAL ACCOMMODATIONS



If you require accommodations related to facility access, communication and/or diet, please contact Patti Hughes at 916/650-8132 or phughes@counties.org.

HOTEL ACCOMMODATIONS

Monterey Marriott Hotel

350 Calle Principal | Monterey, CA 93940
Phone: 831/649-4234 | Fax: 831/372-2968
www.marriott.com/hotels/travel/mryca-monterey-marriott

Guestroom Rate:

\$154.00 Singles, Doubles, Triples or Quads
Plus 10.065% Occupancy & CVB Tourism Tax. **If the CSAC rate has sold out before the cut-off date, the next available rate will apply.**

Make your reservations for the event directly with PassKey Reservations at **800/266-9432**. Attendees must request **CSAC's 115th Annual Meeting** guestroom block in order to receive the special group rate or online at <https://resweb.passkey.com/go/CSAC2009>.

Valet parking: \$19.00 daily, with in/out privileges.
Daily parking: \$7.00 city parking, no in/out privileges.
Please note the parking rates are subject to change without notification.

Hotel Cut-Off Date: Monday, October 26, 2009

Hotel Cancellation & Refund Policy:

At cut-off date of Monday, October 26, 2009, the hotel will charge (to the credit card on file) one night room and tax as a non-refundable deposit. The one night room and tax non-refundable deposit will be posted to the account as a room credit toward the stay. If the reservation is cancelled after Monday, October 26, 2009, or is a no show, the hotel retains the non-refundable deposit. Please record your cancellation number for your records.

Portola Hotel & Spa at Monterey Bay

2 Portola Plaza | Monterey, CA 93940
Phone: 831/536-4387 | Fax: 831/649-4511
www.portolahotel.com

Guestroom Rate:

\$149.00 Singles, Doubles, Triples or Quads
Plus 10.065% Occupancy & CVB Tourism Tax. **If the CSAC rate has sold out before the cut-off date, the next available rate will apply.**

Make your reservations for the event directly with Passkey Reservations at **888/222-5851**.

Attendees must request **CSAC's 115th Annual Meeting** guestroom block in order to receive the special group rate or online at <https://resweb.passkey.com/go/CSAC2009>.

Valet parking: \$20.00 daily, with in/out privileges.

Daily parking: \$17.00 parking, no in/out privileges.

Please note the parking rates are subject to change without notification.

Hotel Cut-Off Date: Thursday, October 15, 2009

Hotel Cancellation & Refund Policy:

All reservations will require a 72-hour cancellation or change policy; one night's room and tax deposit will be pre-charged on October 16, 2009; any cancellations/changes after 72-hour notice will result in forfeiture of the room and tax deposit. Please record your cancellation number for your records.

SPOUSES OR GUESTS:

The spouse or guest designation is restricted to a person who is not county-affiliated or a public official and others who would have no official reason to attend the meeting. CSAC encourages all spouses to attend meal functions. There is no registration fee for spouses who attend CSAC meetings. **Tickets must be purchased in advance if spouses/guests are attending meal events.** Please note that Thursday night banquet tickets must be purchased no later than Wednesday, November 18, 2009.

MEETING LOCATION INFORMATION

The CSAC 115th Annual Meeting will be held at Monterey Conference Center (One Portola Plaza, Monterey, CA 93940). For further information please visit the Web site at www.montereyconferencecenter.com.

AIRPORT INFORMATION

Monterey Peninsula Airport is just 10 minutes from downtown Monterey and is served by American Airlines, American Eagle, United Airlines, United Express and U.S. Airway. Cab fare to downtown is approximately \$15-\$20 (prices are subject to change). For further information please visit the airport Web site at www.montereyairport.com.

San Jose International Airport is located approximately 65 miles north of Monterey. Allow 1.5 hours driving time depending on traffic. For further information please visit the airport Web site at www.sjc.org.

EXHIBITOR OPPORTUNITIES

If you have a product or service for county government, CSAC invites you to consider reserving space at our Annual Meeting Exhibit Hall. Your exhibit during the conference will put your name in front of all attendees in our conference exhibitor program and California Counties magazine, and will provide an opportunity to network with attendees from all 58 counties. Our exhibitors include financial services, architects, engineers, office suppliers, correctional services, utilities, non-profits, law firms, technology service providers, and more!

If you are interested in exhibiting, please contact Lindsay Pangburn, CSAC Corporate Relations Manager, at (916) 327-7500 ext. 528 or lpangburn@counties.org.