

REGISTRATION INFORMATION

Advance Registration & Cancellation Deadline: Tuesday, October 26, 2010

CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC)

A full CSAC registration includes program materials, General Sessions, Policy Committee Meetings, Workshops, Exhibitor Opening & Reception, Exhibitor Showing & Luncheon, County Night, Thursday Luncheon & General Assembly, CSAC President's Reception and Annual Banquet.

REGISTRATION FEE

	BEFORE 10/26/10	AFTER 10/26/10
CSAC Member Full Registration	\$435.00	\$475.00
CSAC Non-Member Full Registration	\$505.00	\$545.00
New Supervisors Institute <i>(Includes two additional sessions in 2011 and Annual Meeting Registration)</i>	\$735.00	
New Supervisors Institute Only <i>(Includes two additional sessions in 2011)</i>	\$325.00	

One-Day Registration Fee:

Tuesday	\$295.00	\$335.00
Wednesday	\$320.00	\$360.00
Thursday	\$360.00	\$400.00
CSAC Past Presidents <i>(Does not include meals)</i>	Complimentary	

COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA (CEAC)

A full CEAC registration includes program materials, General Sessions, Workshops, Policy Committee Meetings, two full Breakfasts, Exhibitor Showing & Luncheon, County Night, CLODS BBQ, CSAC President's Reception, and Annual Banquet.

REGISTRATION FEE

	BEFORE 10/26/10	AFTER 10/26/10
CEAC Member Full Registration	\$440.00	\$480.00
CEAC Non-Member Full Registration	\$520.00	\$560.00
Caltrans	\$440.00	\$480.00

One-Day Registration Fee:

Wednesday	\$320.00	\$360.00
Thursday	\$360.00	\$400.00
CEAC Retired CLODS/Life Members <i>(Includes Thursday Breakfast, CLODS BBQ and Friday Breakfast)</i>	Complimentary	

For questions regarding registration, please contact Lisa Currie at 916/327-7500 ext. 517 or lcurrie@counties.org.

CSAC INSTITUTE COURSES

New Supervisors Institute – Session I **\$325.00**
(Fee includes Session 2 & 3 in 2011)

Monday, November 15, 2010 8:30 am – 4:30 pm
Tuesday, November 16, 2010 8:30 am – 11:30 am

Interpersonal Effectiveness **\$50.00**
Thursday, November 18, 2010 1:30 pm – 4:00 pm

Thinking Strategically in Trying Times:
New Ways to Think and Work Through Enduring Problems **\$50.00**
Friday, November 19, 2010 8:30 am – 11:30 am

(CSAC Institute Courses registration are a separate fee and not included in the CSAC or CEAC registration)

CCBSA DINNER REGISTRATION

Dinner **\$45.00**
(CCBSA registration is a separate fee and not included in the CSAC or CEAC registration)

EVENT TICKETS

Additional event tickets may be purchased in advance. Tickets will only be sold on-site Tuesday and Wednesday. CSAC will accept cash, checks made payable to CSAC, or charge cards from Visa, American Express or MasterCard. Tickets must be paid in full at the time of purchase. **Tickets must be purchased in advance if complimentary registrations, guests or spouses would like to attend the events listed below:**

CSAC EVENTS

Tuesday Exhibitor Opening & Reception	\$45.00
Wednesday Exhibitor Showing & Luncheon	\$30.00
Wednesday County Night	\$45.00
Thursday CSAC Luncheon & General Assembly	\$30.00
Thursday CSAC President's Reception & Annual Banquet	\$70.00

CEAC EVENTS

Tuesday Exhibitor Opening & Reception	\$45.00
Wednesday Exhibitor Showing & Luncheon	\$30.00
Wednesday County Night	\$45.00
CLODS BBQ	\$40.00
Thursday CSAC President's Reception & Annual Banquet	\$70.00
Friday CEAC Breakfast <i>(CEAC members and guests only)</i>	\$30.00

NOTE: For CEAC guest registration, use the attached form.

REGISTRATION FEE

Conference registration fees **MUST** accompany your registration form. You may pay your registration fee via check, Visa, American Express or MasterCard. **No purchase orders or Discover cards.** All checks must be payable to **CSAC**.

All registration fees must be paid in full prior to the beginning of the Annual Meeting. Balances paid after Tuesday, October 26, 2010, will be charged the on-site registration rate.

If paying by credit card, you may register by faxing the appropriate information to 916/441-5507. If pre-registering, all fees must be paid in full in order to obtain your badge and event tickets at the meeting.

If registering on site, complete payment must accompany your on-site registration.

ONE-DAY REGISTRATION

If you cannot attend the entire meeting, then the one-day registration is perfect for you. This is also a helpful and attractive option for staff. One-day registrants will be admitted only on the day registered.

ONLINE REGISTRATION

Register and pay conference fees online through the CSAC Web site. Just go to: www.csac.counties.org and click on CSAC 2010 Annual Meeting information.

CANCELLATION AND REFUND POLICY

Advance registrants unable to attend can send a substitute, or receive a refund of the registration fee, less a **\$75 processing charge**, by writing CSAC, Attn: Lisa Currie, 1100 K Street, Suite 101, Sacramento, CA 95814; fax 916/441-5507. Requests for refunds must be received by Tuesday, October 26, 2010. **Refund requests will not be accepted after Tuesday, October 26, 2010. You are welcome to send a substitute person.**

SPECIAL ACCOMMODATIONS



If you require accommodations related to facility access, communication and/or diet, please contact Patti Hughes at 916/650-8132 or phughes@counties.org.

HOTEL ACCOMMODATIONS

Riverside Marriott

3400 Market St., Riverside

CEAC Headquarters Hotel (Adjacent to Riverside Convention Center)

\$99.00 rate + \$10.89 tax = \$109.89 (single – quad rooms)

First night room/tax payment is required when making the reservations and is non-refundable.

Phone reservations will not be accepted, please use the Hotel Reservation form in this brochure or located at www.csac.counties.org under CSAC 2010 Annual Meeting information.

Complimentary Airport Shuttle (to/from Ontario Airport) will be provided with a 72-hr advance reservation. Please call 951/784-8000 to make your reservation. *You must identify you are part of CSAC 116th Annual Meeting Room block to receive complimentary shuttle to/from the hotel.* For groups of six or more, or for reservations made less than 72 hours ahead, \$5.00 per person fee will apply each way. Payment is due upon pick-up.

RIVERSIDE MARRIOTT / DEADLINE, CHANGES & CANCELLATION POLICIES: Any cancellations after October 14, 2010 should be sent directly to the hotel. All cancellation(s) must be received at least 72 hours prior to arrival date. **First night room and tax is non-refundable.** If guest does not check-in on scheduled arrival date, the complete room charge, plus tax, for all nights originally requested, will be charged. Hotel check-in time is 3 pm; checkout time is 12 noon. Late checkouts will be charged a \$50 fee and after 2:30 pm, the full room rate plus tax will automatically be added to guest folio. You will be receiving a confirmation letter in the mail /via e-mail from the Marriott.

Daily parking: \$8.00 city parking, with in/out privileges.
Please note the parking rates are subject to change without notification.

Mission Inn

3649 Mission Inn Ave., Riverside

CSAC Headquarters Hotel (One block from Riverside Convention Center)

\$84.00 rate + \$9.24 tax = \$93.24 (single room)

\$99.00 rate + \$10.89 tax = \$109.89 (double occupancy)

First night room/tax payment is required when making the reservations and is non-refundable.

Phone reservations will not be accepted, please use the Hotel Reservation form in this brochure or located at www.csac.counties.org under CSAC 2010 Annual Meeting information.

Complimentary airport shuttle (to/from Ontario Airport) will be provided with a 72-hr advance reservation. *You must identify you are part of CSAC 116th Annual Meeting Room block to receive complimentary shuttle to/from the hotel.* To make shuttle reservations, please call 951/784-0300. Discounted self-parking of \$5 available to guests.

MISSION INN / DEADLINE, CHANGES & CANCELLATION POLICY: You will receive a confirmation letter via e-mail from the Mission Inn. Please refer to your confirmation letter for hotel policies. Check-in time is 3 pm; check-out is 12 noon. **First night room and tax is non-refundable.** If you find it necessary to cancel your reservation, please notify the hotel at least 48 hours in advance of your arrival date to avoid any further penalty billing. An early departure fee of \$50 will be charged if you depart prior to your scheduled departure date and fail to provide us with 24 hour notice.

Valet parking: \$15.00 daily, with in/out privileges.

Daily parking: \$8.00 parking, no in/out privileges.

Please note the parking rates are subject to change without notification.

Hotel Cut-Off Date: Thursday, October 14, 2010

SPOUSES OR GUESTS

The spouse or guest designation is restricted to a person who is not county-affiliated or a public official and others who would have no official reason to attend the meeting. CSAC encourages all spouses to attend meal functions. There is no registration fee for spouses who attend CSAC meetings. **Tickets must be purchased in advance if spouses/guests are attending meal events.** Please note that Thursday night banquet tickets must be purchased no later than Wednesday, November 17, 2010.

MEETING LOCATION INFORMATION

The CSAC 116th Annual Meeting will be held at the Riverside Convention Center (3443 Orange Street, Riverside, CA 92501). For further information, please visit www.riversidecvb.com.

AIRPORT INFORMATION

LA/Ontario International Airport, 1923 East Avion Street, Ontario, CA 91761
<http://www.lawa.org/welcomeONT.aspx>

Complimentary airport shuttle (to/from Ontario Airport). 72-hour advanced reservations is required for complimentary shuttle service to/from the Ontario International Airport. You must identify you are part of CSAC 116th Annual Meeting Room block to receive complimentary shuttle to/from hotels. Please contact your hotel for shuttle arrangements.

REGISTRATION DESK

CSAC will open registration on Tuesday, November 16, 2010. Our registration desk is located at the Riverside Convention Center, in the West Foyer. You will be able to pick up your registration packets containing your badge and program material during CSAC's registration hours. The conference kick-off session will begin at 1:00 pm, Tuesday, November 16, 2010. Registration hours are: 8:30 a.m. – 6:00 p.m., Tuesday, November 16; 8:00 a.m. – 5:00 p.m., Wednesday, November 17; and 8:00 a.m. – 12:00 p.m., Thursday, November 18.