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August 11, 2010

TO: CSAC Indian Gaming Working Group
CSAC SDF Working Group
CAOs in SDF Counties

FROM: DeAnn Baker, CSAC Senior Legislative Representative
Kiana Buss, CSAC Legislative Analyst

RE: Indian Gaming Special Distribution Fund Annual Report Reminder

Current law requires counties participating in the Indian Gaming Special Distribution Fund (SDF) to turn in annual reports by October 1st of each calendar year. CSAC has developed the attached information and tools to assist SDF counties in meeting the reporting requirements under existing law.

The State did not appropriate SDF funding in the FY 2009-10 state budget and therefore counties did not receive monies to make new grants or continue to fund multi-year grants in FY 2009-10. As such, counties will not report on new grants made in FY 2009-10 but will still need to report on grants funded in previous years but expended in FY 2009-10.

CSAC suggest the following when submitting your annual report:

- Annual Report Chart: Fill in Section 1: SDF Grants Allocated in Fiscal Year FY 2009-10 with "not applicable". Fill in Section 2: Grants Funded in Previous Fiscal Year(s) but Expended in FY 2009-10 as done in the past.

Counties should note:

- SDF annual reports are due no later than **October 1** of each year.
- SDF annual reports **must reflect grants made in the previous fiscal year**. For example, the SDF annual reports that are due on October 1, 2010, must include expenditure information for each project approved during the FY 2009-10 funding cycle (July 1, 2009 to June 30, 2010). Since no new monies were appropriated in FY 2009-10, reports will not include new or multi-year grant information but must include expenditure information for grants funded in previous fiscal years but expended in FY 2009-10.
- The annual report format allows counties to indicate if a project received single or multi-year funding.
- The annual report format also allows counties to report on ongoing projects that received funding in previous fiscal years.
- Counties are able to include information in the event that a single-year project fails to expend all grant funds during the specified fiscal year and provides for the inclusion of a timeline for the expected expenditure of any remaining funds.



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- Copies of the annual reports must be submitted to the following:
 - Chairperson of the Joint Legislative Budget Committee
 - Chairperson of the Senate Committee on Governmental Organization
 - Chairperson of the Assembly Committee on Governmental Organization
 - The California Gambling Control Commission

To assist counties in this process, we have attached the following materials:

- A sample Annual Report format that complies with all statutory requirements.
- A sample “Request for Information” form to assist counties in soliciting the most updated information from each grant recipient for inclusion in the FY 2009-10 annual report.
- Mailing information for report recipients.
- Copies of the text of SB 288 (Battin – Chapter 13, Statutes of 2006) and SB 621 (Battin – Chapter 858, Statutes of 2006).

You can also access all of these documents online at the CSAC website at

Questions may be directed to:

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