

The CSAC Institute Credentials

Demonstrate your commitment to continuing your education by earning a credential from the CSAC Institute.



Participants examine current issues and best practices in group discussions

Granted by the California State Association of Counties, the credential provides recognition of your dedication to enhancing your leadership practices and knowledge capacity; increasing the ability for you and the county to better address the complex challenges facing the community.

For new and experienced California county officials and staff, the credential is a rare opportunity for quality, professional learning.



www.csacinstitute.org

LEARN . GROW . ACHIEVE

**Continuing
Education for
California Counties**

CSAC Institute Credential Programs



Recognizing the continuing education achievements of County Supervisors and Senior Executives



Credentialing Opportunities

The CSAC Institute offers a unique opportunity for county supervisors and senior county staff to demonstrate a commitment to their continuing education through the Institute's credential programs.

The Credentials

The two Institute credentials include:



Credentialed California County Supervisor for elected county supervisors.



Credentialed California County Senior Executive for senior executives: CAO/CEO, deputy or assistant CAO/CEO, elected and appointed department heads, and other senior county staff.

The credentials provide visible recognition of a personal commitment to continuing education.

Requirements

Each credential requires completion of 30 credits: 15 credits are from the core courses (100 level courses); 15 are from elective courses (300 level courses). Most Institute courses are three credits and represent six hours of class time.

Participants are encouraged to complete their credential program within 24 months, although extensions are granted.

The Institute

CSAC Institute offers a wide range of professional courses designed specifically for county supervisors and senior executives. Each course is built on a foundation of leadership competencies and policy competencies expected of effective county officials.



Practical application and active learning highlight Institute courses

Courses offer practical approaches and "take home" value in a class setting which encourages interaction with peers and shared learning.

Each course is designed to help participants:

- ♦ Ask *better questions* to get the information to understand issues and make better decisions
- ♦ Give *better answers* to questions and to more clearly interpret county government and policy issues to constituents, the community, employees
- ♦ *Expand capacity* of individuals, the workforce and the community to be able to do ordinary things extraordinarily well
- ♦ Strengthen *leadership practices* and knowledge capacity throughout the county organization

Enrollment

All attendees automatically receive credit towards a credential for every class completed. However, the Institute offers a special discounted registration package for individuals who enroll in the credential program.

Participants may take courses individually and later transfer all credits earned towards their credential.

Registration for classes can be done anytime at the Institute website.

Registration Fees

The Institute provides a cost-effective learning resource for California Counties. The registration fee for county elected officials and employees is \$43/credit. Most courses are three credits.

A special discounted Credential Package for \$1,099. This allows participants to enroll in up to 33 credits worth of courses; or about \$33/credit. To take advantage of this offer, click on "credential package" when enrolling for your first class. Subsequent course enrollment will not require payment.



Expert faculty with real-world experience share their knowledge in each class

Discounts are also available when registering for three or more classes at the same time.

Recognition

Participants who complete their credential will receive a framed credential, special pin, recognition at a CSAC annual meeting, and have their name posted on the Institute Web site.

**EXPAND YOUR
HORIZONS**

For current course schedules, descriptions and registration, please visit the Institute website at:

www.csacinstitute.org