

County of San Diego
Department of Purchasing and Contracting
PROCUREMENT GUIDELINE

SUBJECT:	Procurement Methods and Approval Authority by Value	P	101
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PURPOSE:

To summarize the various procurement methods utilized by Purchasing and Contracting, and the approval authority for procurement actions.

POLICY:

The Department of Purchasing and Contracting (DPC) is the authorized purchasing agent for the County, and has been granted limited authority to contract using competitive and non-competitive processes by the below references. DPC is encouraged to maximize the use of competition and ensure that the County receives fair and reasonable pricing for all goods and services acquired. DPC will develop processes to procure in compliance with the cited references and comply with all other applicable laws, rules, and regulations.

PROCEDURE:

The following table provides an overview of procurement methods and authorities granted for various categories and values of requirements. Values are for the total requirement, and must not be split to circumvent required approvals or methods.

See attached table: Table of Procurement Authorities

REFERENCES:	CoSD County Charter, Section 705 CoSD County Administrative Code, Article XXIII CoSD County Board of Supervisors Policy A-87 CoSD Purchasing and Contracting Procurement Card Policy and Procedures Manual California Public Contract Code (PCC)
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SUNSET REVIEW:	October 24, 2018
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APPROVED BY:

Original document approved and signed by John M. Pellegrino on 10-24-13.

JOHN M. PELLEGRINO, Director
Department of Purchasing and Contracting

Date