

Draft Request for Approval

To: **Matt Henigan**
Deputy Director, CalRecycle

From: **Michelle Martin**
Branch Chief, Financial Resources Management Branch

Cara Morgan
Branch Chief, Local Assistance and Market Development Branch

Request Date: November 10, 2021

Decision Subject: Draft Criteria for Public Comment for the SB 1383 Local Assistance Grant Program, (Greenhouse Gas Reduction Fund, Fiscal Year (FY) 2021–22)

Action By: November 30, 2021

Summary of Request

Staff seeks public comment for the proposed criteria for the SB 1383 Local Assistance Grant Program for FY 2021–22.

Background and Analysis

Statutory Authority

The Department of Resources Recycling and Recovery (CalRecycle) has been tasked with administering a one-time grant program meant to provide aid in the implementation of regulations adopted by CalRecycle pursuant to Chapter 395, Statutes of 2016. This non-competitive grant program will provide funding to local jurisdictions to assist with the implementation of regulation requirements associated with SB 1383.

The Circular Economy Package allocated \$60,000,000 for the SB 1383 Local Assistance Grant Program for FY 2021–22, minus five percent for administration costs.

Proposed Process and Eligibility

Staff will review all applications for completeness and eligibility. Complete applications will be evaluated to confirm project eligibility and determine if appropriate costs are directly related to activities to implement the SB 1383 regulations.

Eligible applicants include:

- City
- County
- City and county
- Regional or Joint Powers Authorities
- Special Districts that provide solid waste collection services

Eligible activities and costs include:

Collection

- Personnel
- Consultants
- Containers (small household food waste bins, labeling, liners)
- Replacement container lids
- Safety equipment (vests, gloves, etc.)
- Training
- Vehicles

Education and outreach (includes organic waste & edible food recovery)

- Personnel
- Consultants
- Education and outreach materials (including translation in different languages)
- Signage
- Television, video, radio and social media

Edible Food Recovery

- Personnel
- Consultants
- Software to match donor with food bank, recordkeeping or reporting
- Trucks
- Equipment
- Refrigeration

Capacity Planning

- Personnel
- Consultants

Procurement Requirements (Using Recycled Organic Products – compost, mulch, electricity, and/or renewable gas and Recycled Paper and Paper Products)

- Personnel
- Consultants
- Software for procurement tracking

Record Keeping

- Personnel
- Consultants
- Software or cloud based subscription for tracking data

Enforcement and Inspection

- Personnel
- Consultants
- Mileage
- Educational material

Program Evaluation/Gap Analysis

- Personnel
- Consultants

Guidelines and Requirements

- Indirect cost cap of 10 percent
- Detailed project summary required (specifics on activities)
- No cap on personnel
- Allowance of regional applications (two or more eligible jurisdictions join together for the purpose of project implementation) and Joint Power Authorities (JPA) (combined application in which the JPA applies on behalf of the members)
- Resolutions required from:
 - Every applicant, including a JPA lead
- Letters of Authorization required from:
 - Every JPA member/participant
 - Every participant in a regional application
- Two-year term
- Progress reports (every six months) and a final report
- Payments will be advanced
- Applicants must identify the status of adopting an enforceable ordinance(s), or similarly enforceable mechanism pursuant to section 18981.2 of Title 14 of the California Code of Regulations (e.g., first reading at council/board meeting, second reading, adoption).
 - Applicants who certify they will adopt and submit an ordinance to CalRecycle by April 1, 2022, will be eligible to receive funding in the first round (Spring 2022). In addition, the first round of awardees may be eligible to receive additional remaining funds from entities who did not apply.
 - For applicants who adopt and submit an ordinance after April 1, 2022, awards will be delayed to the second round (next fiscal year). The term will be two years.

Funding Methodology

Staff proposes setting a base award amount of \$20,000 for eligible entities. The remaining funds will then be distributed to eligible entities based on per capita calculations using the Department of Finance's January 2021 population statistics.

Tentative Timeline

Staff will post a Notice of Funds Available on CalRecycle's website that includes the funding, eligibility requirements, deadlines, and other important information. Notices will be distributed through CalRecycle's Local Assistance and Market Development staff to inform their local jurisdictions, applicable listservs, and outreach presentations.

January 2022: Application Release

February 2022: Application Due Date

April 2022: Grants Awarded

Contact

Please send all questions or comments to Grants@calrecycle.ca.gov by Friday, November 19, 2021.