

State Agencies Frequently Contacted by County Supervisors

The following is an alphabetical listing of state agencies that county supervisors and their staff may need to contact for information and assistance, including a description of each agency and contact information.

Administrative Law, Office of (OAL) - Reviews regulations proposed by state regulatory agencies to ensure they are valid and consistent with legislative intent. Enforces the Administrative Procedure Act (APA) and publishes the California Code of Regulations. (916) 323-6225; www.oal.ca.gov.

Administrative Office of the Courts (AOC) - Assists the Judicial Council in carrying out council policy and recommendations. Collects, compiles, and analyzes judicial statistics and seeks to improve court administration throughout the state. Acts as the reviewing agency for county trial court budgets. (See discussion of courts in another section of this document.) (415) 865-4200; www.courtinfo.ca.gov/courtadmin/aoc.

Aging, California Department of - Serves as both the principal unifying force for services to seniors and as the focal point for the federal, state, and local agencies that serve the elderly in California. Works with 33 area agencies on aging, 18 of which are counties. (916) 419-7500; www.aging.ca.gov.

Air Resources Board (ARB) - Protects air quality by establishing ambient air quality standards for specific pollutants, administering air pollution research studies, evaluating standards adopted by the U.S. Environmental Protection Agency, and developing and implementing plans to attain and maintain these standards. Approves or rejects local air quality plans. (916) 322-2990; www.arb.ca.gov.



Alcohol and Drug Programs, Department of (DADP) - Works to reduce alcohol and other drug-related problems and promotes healthy and safe communities. Establishes partnerships with county health departments and mental health offices and cooperates with private and public agencies, organizations, groups, and individuals. Provides administrative oversight to the Substance Abuse Crime Prevention Act (Prop. 36). (916) 445-0834; www.adp.ca.gov.

Alcoholic Beverage Control, Department of (ABC) - Administers the provisions of the Alcoholic Beverage Control Act in cooperation with local communities. (916) 419-2500; www.abc.ca.gov.

Arts Council, California - Helps independent local groups develop their own arts programs; encourages artistic awareness, participation, and expression; promotes the employment of artists and those skilled in crafts in both public and private sector; and provides for the exhibition of art works in public buildings. Provides matching grants that leverage local private and public dollars to support community art programs. Establishes partnerships with county and city art agencies, state agencies, redevelopment agencies, and economic development organizations to use art as a catalyst for community development. (916) 322-6555; www.cac.ca.gov.



Bureau of State Audits (BSA) - Promotes the efficient and effective management of public funds and programs by providing to citizens and government independent, objective, accurate, and timely evaluations of state and local governments' activities. (916) 445-0255; (800) 952-5665 (hotline); www.bsa.ca.gov/bsa.

Boating and Waterways, Division of (DBW) - As a division of the State Parks Department, DBW develops and improves boating facilities and promotes safety in the operation of vessels on state waters. Conducts a beach erosion control program in cooperation with the federal government and local agencies. (888) 326-2822; www.dbw.ca.gov.

Building Standards Commission, California (BSC) - Responsible for administering California's building codes, including adopting, approving, publishing, and implementing codes and standards. (916) 263-0916; www.bsc.ca.gov.

Business, Consumer Services and Housing Agency - Oversees departments, boards and commissions whose job is to license and regulate professionals and businesses; to preserve, expand and fund safe and affordable



housing opportunities; to investigate and research earthquake related issues; and to protect the civil rights of all

Californians from acts of hate violence and unlawful discrimination in employment, housing and public accommodations. (916) 653-4090; www.bcsb.ca.gov

Business and Economic Development, Governor's Office of (GO Biz) – Coordinates and promotes business development and encourages private-sector investment and job growth, including permit streamlining and small business assistance. Awards the California Competes Tax Credit. (916) 322-0694; www.business.ca.gov.

Cannabis Control, Bureau of – Department of Affairs - Responsible for regulating commercial cannabis licenses for retailers, distributors, microbusinesses, testing laboratories, and temporary cannabis events. (833) 768-5880; www.bcc.ca.gov.

Child Support Services, California Department of (DCSS) - Created in 1999 by AB 196 for the purposes of overseeing the California child support program. The Legislature moved the responsibility out of the local district attorney's

offices and into a statewide department with offices in each county. The department is working with the Franchise Tax Board to create an automation system to serve all the child support customers of the state. (916) 464-5000; www.childsup.ca.gov.

Coastal Commission, California (CCC) - Manages and protects California's coastal resources by certifying local coastal programs (LCPs) to bring local general plans and ordinances into conformity with the California Coastal Act. Monitors, enforces, and acts on appeals of local regulatory decisions and provides technical assistance to local governments in the implementation of their LCPs. (415) 904-5200; www.coastal.ca.gov.



Community Services and Development, Department of (CSD) - Formerly known as the Department of Economic Opportunity, it administers programs to assist low-income residents and communities in the following areas: low-income home energy assistance program (LIHEAP), the federal community services block grant (CSBG) program, and the U.S. Department of Energy weatherization program. Verifies the eligibility of applicants for the low income ratepayer program and coordinates governmental and other social services programs through CSBG. (916) 341-4300; www.csd.ca.gov.

Conservation, Department of - Promotes development of state's land, energy, and mineral resources. It provides policy direction, education, regulation, and dissemination of information concerning agricultural and open space lands and soils; beverage container recycling; geology and seismology; and mineral, geothermal, and petroleum resources. The department maintains extensive data bases that governmental agencies use for land use decisions regarding the development of mineral resources, reclamation



of mined lands, mine regulation, and geologic hazards. Manages the Williamson Act subvention program to counties, provides current land use information, and works with resource conservation districts and other agencies to implement the state soil conservation plan. (916) 322-1080; www.consrv.ca.gov.

Conservation Corps, California (CCC) - Assists federal, state, and local agencies and non-profit entities in conserving and improving California's natural resources while providing employment, training, and educational opportunities for young men and women 18-25. Provides services to and with local governments including erosion control, resource conservation, and park maintenance. (916) 341-3100; www.ccc.ca.gov.

Consumer Affairs, Department of (DCA) - Provides administrative and executive services for boards and commissions regulating licensed professionals. Provides alternative complaint resolution techniques. (916) 574-8200; www.dca.ca.gov.

Controller's Office, State (SCO) - As the state's chief fiscal officer, the State Controller is responsible for providing sound fiscal control over both the state's receipts and disbursements of public funds. Performs accounting, audits, and reporting on the financial operations and conditions of state and local agencies, and personnel and payroll services. Serves on fiscal boards and commissions. (916) 445-3028; www.sco.ca.gov.



Cooperative Personnel Services - Committed to improving human resources in the public sector as a self-supporting public agency offering a full range of human resource products and services. Contracts with local governments to perform their personnel functions and also works with "merit counties" where it handles the personnel services for the Social Services Department. (800) 822-4277; www.cps.ca.gov.

Corrections Standards Authority (CSA) - Establishes standards for the construction and

operation of local jails and juvenile detention facilities and inspects them regularly. Establishes standards for employment and training of local corrections and probation personnel, and funds their training. Administers the County Correctional Facility Capital Expenditure Fund. Administers numerous crime prevention, intervention, and reduction programs, including the Juvenile Justice Crime Prevention Act. (916) 445-5073; www.cdcr.ca.gov/Divisions_Boards/CSA.

Corrections and Rehabilitation, Department of (CDC) - Responsible for the control, care, and treatment of adult felons, non-felon narcotic addicts and juvenile justice division. Supervises and treats parolees released to the community. Contracts with public agencies and private profit and nonprofit corporations to provide local community correctional centers and facilities. Works with local governments and communities in the siting and expansion of prisons, new camps, and modular additions. Operates prisons and juvenile facilities. (916) 445-7682; www.cdcr.ca.gov.



Debt and Investment Advisory Commission, California (CDIAC) - Provides information, education and technical assistance on public debt, investments, and economic development financing tools to local public agencies and other public finance professionals. The Commission consists of nine members and is chaired by the State Treasurer. (916) 653-3269; www.treasurer.ca.gov/cdiac.

Delta Protection Commission - The Commission's regional plan covers the heart of the Delta, addressing agriculture, wildlife habitat and recreation topics. The jurisdiction of the Commission includes portions of five counties: Contra Costa, Sacramento, Solano, San Joaquin, and Yolo. Local general plans must be consistent with the Delta Protection Plan. (916) 776-2290; www.delta.ca.gov.

Delta Stewardship Council – Works to achieve the “coequal goals” of providing a more reliable water supply for California and protecting, restoring, and enhancing the Delta ecosystem. www.deltacouncil.ca.gov

Developmental Services, Department of (DDS)
- Through regional centers and state developmental centers, serves persons with developmental disabilities and works with county mental health departments and the judicial system. These disabilities include mental retardation, cerebral palsy, epilepsy, autism, and related conditions. (916) 654-1690; www.dds.ca.gov.

Education, California Department of (CDE) -



Oversees the state’s public school system; responsible for the education of more than 7 million children and young adults in over 9,000 schools.

Superintendent of Public Instruction and Director of Education; (916) 319-0800; www.cde.ca.gov.

Education, Secretary of - Advises the Governor on education policy and works with other state agencies that provide children’s services. The Secretary also administers the Governor’s Volunteer Mentor program and oversees the California Commission on Improving Life Through Service (CCILTS) to assist community-based organizations in providing federally funded services. (916) 323-0611; www.ose.ca.gov.

Education, State Board of (SBE) - Sets K-12 education policy in the areas of standards, instructional materials, assessment, and accountability. Adopts textbooks for grades K-8; adopts regulations to implement legislation. The SBE has 11 members appointed by the Governor; it is the governing and policy-making body of the California Department of Education. See “Education, California Department of (CDE).” (916) 319-0827; www.cde.ca.gov/be.

Emergency Medical Services Authority (EMSA)
- Assesses statewide emergency medical services needs; provides technical assistance to

public agencies; reviews and approves local EMS agency plans; establishes minimum standards for the education, training, and certification of emergency medical care personnel; and establishes minimum standards for designating and monitoring poison control centers. Coordinates the state’s medical response to any disaster. (916) 322-4336; www.emsa.ca.gov.

Emergency Services, Office of (Cal OES) -



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Coordinates emergency activities to save lives and reduce property losses during disasters and expedites recovery after disasters. Acts as the state’s conduit for federal disaster

assistance through natural disaster grants and federal agency support. Helps local agencies plan and prepare for emergencies by developing emergency preparedness plans. (916) 845-8510; www.oes.ca.gov.

Employment Development Department (EDD) -

Acts as a broker between employers and job seekers; pays benefits to eligible unemployed or disabled persons; collects payroll taxes; helps disadvantaged persons become self-sufficient; and gathers and shares information on California’s labor markets. Develops partnerships with interested counties to provide job training and other related services. (916) 653-0707; www.edd.ca.gov.

Energy Commission, California - Prepares long-range forecasts of future energy supply and demand; maintains information on the statewide electrical generation and fossil fuel supply and demand situation; assesses the need for and certifies new energy facilities; and develops a state energy policy and disseminates information to the public through its biennial report. Implements statewide conservation programs that reduce the need for imported fuel supplies. Processes applications for siting new power facilities. (916) 654-4996; www.energy.ca.gov.



Environmental Health Hazard Assessment, Office of (OEHHA) - Provides medical, scientific, and public health expertise and information in assessing the human risks from chemicals in the environment. Evaluates the risks associated with exposures to chemicals from municipal waste incinerators and hazardous waste incinerators. Recommends maximum contaminant levels for chemicals in drinking water and air pollutant standards. Acts as the risk assessor for various programs under Cal/EPA and other state and local agencies. Jointly responsible for pesticide worker health and safety regulations with the Department of Pesticide Regulation. (916) 324-7572; www.oehha.ca.gov.

Environmental Protection Agency, California (CalEPA) - Manages the state’s environmental programs and promulgates regulations implementing CEQA laws. Provides policy direction and programming in the area of air quality, waste management, pesticide regulation, toxic substance control, water quality, and environmental health hazard assessment. (916) 323-2514; www.calepa.ca.gov.

Equalization, Board of (BOE) - Administers and hears various taxpayer appeals on Property Tax, Alcoholic Beverage Tax, and Tax on Insurers programs. The board also periodically reviews local assessor’s offices for efficiency and compliance with laws, regulations, and guidelines. The board consists of four elected board members, with the State Controller serving as an ex officio board member. (916) 445-6464; www.boe.ca.gov.

Fair Employment and Housing, Department of - Promotes and enforces the rights of Californians to be free from discrimination in employment, housing, and public accommodations, and from hate violence.

Emphasizes negotiation to speed the resolution of complaints. (916) 478-7251; www.dfeh.ca.gov.



Fair Political Practices Commission (FPPC) - Administers and interprets the Political Reform Act. Works with local officials to administer FPPC regulations. (916) 322-5660; www.fppc.ca.gov.

Finance, Department of (DOF) - Prepares, presents, and supports the state’s annual budget. Serves as the governor’s chief fiscal policy advisor; assures responsible and responsive state resource allocation; fosters efficient state structures; processes programs and performance; and establishes integrity in state fiscal data bases and systems. (916) 445-3878; www.dof.ca.gov.

Fish and Wildlife, Department of (CDFW) - Administers programs and enforces fish and wildlife laws, including hunting and fishing practices. Manages ecological reserves, wildlife management areas, habitat conservation areas, and interior and coastal wetlands. Serves as the primary agency in the review of environmental impact reports under CEQA. (916) 653-6420; www.wildlife.ca.gov.



Food and Agriculture, California Department of (CDFA) - Provides policy leadership on food and agriculture issues; battles harmful plant and animal pests and diseases; develops and enforces weights and measures standards; and develops policy and provides assistance in marketing and exporting; supports district, county and citrus fairs. The County Agricultural Commission is an extension of CDFA. (916) 654-0466; www.cdfa.ca.gov.

Forestry and Fire Protection, California Department of (CalFire) - Protects the state’s wildlands and forests, reviews and regulates timber harvesting plans, operates eight demonstration state forests, and provides fire protection in “state responsibility areas.” Provides fire protection services by contract in several counties. Includes the office



of the State Fire Marshal, responsible for fire prevention engineering, enforcement, and education by regulating buildings such as state-owned/occupied structures, all educational and institutional facilities, public assembly areas, and organized camps; assists state and local fire authorities in the enforcement of laws and ordinances; and educates and trains people in fire protection and suppression. (916) 653-5121; www.fire.ca.gov.

Franchise Tax Board (FTB) - Administers personal income tax and bank and corporate tax laws. Board consists of State Controller, Chair of State Board of Equalization, and Director of Department of Finance. (800) 852-5711; www.ftb.ca.gov.

Gambling Control Commission - Responsible for setting policy, establishing regulations, making determinations of suitability for gaming employees and other individuals and entities, issuing licenses, acting as the administrator of gaming revenues deposited into the Indian Gaming Special Distribution Fund and the trustee over the revenues deposited into the Indian Gaming Revenue Sharing Trust Fund, and administering the provisions of the Gambling Control Act and the Tribal-State Gaming Compacts. (916) 263-6292; www.cgcc.ca.gov.



General Services, Department of (DGS) - Provides support services to operating state departments, including management and oversight activities. Supports activities which include replacing fleet vehicles, making payments to telephone companies for the "911" emergency telephone program, and providing telecommunication engineering services to client agencies. Management activities include acquiring and operating all state buildings. (916) 376-5000; www.dgs.ca.gov.

Government Operations Agency (GovOps) Administers state operations including procurement, information technology, and

human resources. Oversees DGS, CalHR, OAL, FTB, CalPERS, CalSTRS, CalVCB, and CDTFA. (916) 651-9011; www.govops.ca.gov.

Health and Human Services Agency (HHSA) - Responsible for administering the state's healthcare, social services, public assistance and rehabilitation programs and advises the governor on major policy and program matters. Oversees 12 departments and boards. (916) 654-3454; www.chhs.ca.gov.

Health Planning and Development, Office of Statewide (OSHDP) - Develops state health plans; administers demonstration projects; operates health professions development programs; reviews plans and inspects health facilities construction projects; and collects health cost and utilization data from health facilities. Local officials use this data in formulating and evaluating health system policies and in managing governmental health delivery programs. (916) 326-3600; www.oshpd.ca.gov.

Health Care Services, Department of (DHS) – Mission is to provide access to affordable, high-quality health care, including medical, dental, mental health, substance use disorder services, and long-term services and supports. DHCS works closely with federal officials, health care professionals, legislators, county governments, and health plans to provide an accessible health care safety net for individuals in need. Serves as the oversight agency for county health programs, administers Medi-Cal, and administers county medical services programs in small counties. (916) 440-7400; www.dhcs.ca.gov.



Highway Patrol, California Department of (CHP) - Enforces traffic safety on state and federal highways. Provides traffic enforcement in unincorporated areas. (916) 657-7152; www.chp.ca.gov.

Housing and Community Development, Department of (HCD) - Promotes housing opportunities and affordability.



Reviews the housing elements in local general plans. Administers housing finance, economic development, and rehabilitation programs,

especially for low-income and other disadvantaged groups; analyzes and implements building codes; and enforces construction standards for manufactured homes. (916) 445-4775; www.hcd.ca.gov.

Housing Finance Agency, California (CalHFA) -

Finances below-market rate loans to create safe, decent, and affordable rental housing and assists first-time buyers in achieving the dream of homeownership. (916) 324-4638; www.calhfa.ca.gov.

Industrial Relations, Department of (DIR) -

Protects workers, improves working conditions, and advances opportunities for profitable employment through three major programs: adjudication of workers compensation disputes; prevention of industrial injuries and deaths; and enforcement of laws relating to wages, hours, and working conditions. (415) 703-5050; www.dir.ca.gov.

Judicial Council of California - Serves as the policymaking body for the California Court System. Under the leadership of the Chief Justice, the 27-member Council provides guidelines to the courts, makes recommendations annually to the governor and Legislature, and adopts and revises California Rules of Court in the areas of court administration, practice, and procedure. Staffed by the Administrative Office of the Courts. (415) 865-4200; www.courtinfo.ca.gov/jc.

Justice, Department of (DOJ) - Headed by the Attorney General, the state's chief law officer, who is responsible for uniformly and adequately enforcing state laws. Provides narcotic enforcement, criminal identification, missing children hotline,



consumer fraud, antitrust, and investigations. If the local district attorney has a conflict, the attorney general will prosecute a case. **Attorney General**; (916) 445-9555; www.caag.state.ca.us.

Labor and Workforce Development Agency, California (LWDA) - Oversees the following

major departments, boards, and panels that serve businesses and workers: Agricultural Labor Relations Board (ALRB), California Unemployment Insurance Appeals Board (CUIAB), California Workforce Investment Board (CalWIB), Department of Industrial Relations (DIR), Employment Development Department (EDD), Employment Training Panel (ETP), and California Economic Strategy Panel. (916) 327-9064; www.labor.ca.gov.

Law Revision Commission, California (LRC) -

Has responsibility for the continuing substantive review of California statutory and decisional law. The Commission studies the law in order to discover defects and anachronisms and recommends legislation to make needed reforms. (650) 494-1335; www.clrc.ca.gov.

Lands Commission, State (SLC) - Manages 4



CALIFORNIA STATE LANDS COMMISSION

million acres of state-owned lands including tide and submerged lands, swamp and overflow lands, the beds of navigable waterways, and vacant state school lands.

Authorizes the use of public lands subject to rules and regulations and fair compensation. (916) 574-1900; www.slc.ca.gov.

Library, California State - Provides library services to the Legislature and state departments, to members of the public, and to local public libraries. Develops automation systems to improve resource sharing and access to information and outreach programs such as the California Literacy Campaign. Distributes money from the federal Library Services Construction Act as well as state library funds. (916) 654-0174; www.library.ca.gov.

Mandates, Commission on State (CSM) -

Governs the administrative process for determining if a statute or regulation is a

reimbursable state mandate. Reviews all claims, assesses the county's maintenance of effort for Proposition 172, and can determine if a county is distressed for purposes of suspension of general assistance grants. (916) 323-3562; www.csm.ca.gov.

Medical Cannabis Regulation, Bureau of – Department of Affairs - Oversees almost every aspect of medical marijuana cultivation: testing, grading, transportation and dispensing. (800) 952-5210; www.bmcr.ca.gov.

Motor Vehicles, Department of (DMV) - Licenses drivers, vehicles, and vessels to promote safety and financial responsibility and long lines. (916) 657-6940; www.dmv.ca.gov.

Occupational Safety and Health, Division of (Cal-OSHA) - Administers occupational safety and health programs that cover virtually all workers, including public government employees. Enforces all laws, standards, and orders concerning worksite safety and health. Counties, like all employers, must comply with these laws and standards. (415) 703-5100; www.dir.ca.gov/dosh.

Parks and Recreation, Department of (DPR) - Acquires, develops, preserves, interprets, and manages the natural, cultural, and recreational resources in the state park system, vehicle recreation areas, and state trails. Administers state and federal grants to cities, counties, and special districts that help provide parks and open space areas throughout the state. (916) 653-8380; www.parks.ca.gov.



Personnel Administration, Department of (DPA) - Administers the state's civil service program and represents the governor in state employer-employee relations. Administers the personnel classification plan, develops the compensation plan, including terms and conditions of employment, and develops and implements the training plan for the state's management team and other employees not represented in the collective bargaining process. (916) 324-0455; www.dpa.ca.gov.

Personnel Board, State - Manages the state's civil service system; oversees the merit employment system; develops examining techniques to select and rank qualified applicants; resolves appeals on medical issues, discrimination complaints, and adverse actions. (916) 653-1028; www.spb.ca.gov.

Planning and Research, Governor's Office of (OPR) - Assists the governor in

planning, research, and acts as his liaison with local government, education, and community interests.

Coordinates state planning efforts, CEQA assistance, and environmental and federal project review procedures. Protects counties against land use litigation by issuing general plan extensions. (916) 653-1705; www.opr.ca.gov.



Public Defender, State - Along with court appointed legal counsel, represents defendants in appellate cases; petitions for clemency; petitions for an action for relief relating to a final judgment of conviction or wardship; proceedings in which a state prison inmate is charged with an offense where the county public defender has declined to represent the inmate; and other proceedings. (415) 904-5600; www.ospd.ca.gov.

Public Employees' Retirement System (CalPERS) - Administers retirement and health benefits to public employees, including retirement, disability, and death benefits; and administers Social Security coverage for state employees. Develops, negotiates, and administers contracts with a number of health maintenance organizations, group hospitals, and medical insurance plans. (916) 795-3829; www.calpers.ca.gov.

Public Employment Relations Board (PERB) - Improves personnel management and employer-employee relations to prevent and remedy unlawful conduct and conducts elections for public employee union representation. The 20 counties with a 1937 Act retirement system (County Employees

Retirement Act of 1937) can ask PERB for arbitration assistance in labor negotiations. (916) 322-3198; www.perb.ca.gov.

Public Health, Department of - CDHP is dedicated to optimizing the health and well-being of the people in California. It produces data to inform and evaluate public health status, strategies and programs; monitors health status to identify community health problems including health disparities; detects and investigates health problems and health hazards; and enforces laws and regulations that protect health and ensure safety. (916) 558-1784; www.cdph.ca.gov.



Public Utilities Commission (PUC) - Controls rates and charges of public utility companies (e.g., gas and electricity) and certain transportation entities, to provide stable, efficient service at lowest reasonable rate. Assesses utility property under specified circumstances. (415) 703-2782; www.cpuc.ca.gov.

Real Estate, Department of (DRE) - Licenses and regulates the real estate industry; reviews sales of subdivided property; investigates complaints; and educates the public and real estate professionals about the laws and regulations on real estate transactions. (916) 227-0782; www.dre.ca.gov.

Rehabilitation, Department of - Assists people with disabilities to reach social and economic independence by delivering basic vocational rehabilitation services through district and branch offices; establishes cooperative agreements between the department and other public agencies to assure specialized services to target groups; and works with government and private nonprofit organizations to develop rehabilitation services for handicapped people. (916) 324-1313; www.dor.ca.gov.

Resources Agency - Administers the state's natural resources program; assists the governor in formulating programs and policies for the

acquisition, development, and use of the state's resources; and oversees the operation of 33 departments, commissions, offices, and conservancies. (916) 653-5656; www.resources.ca.gov.

Resources Recycling and Recovery, Department (CalRecycle) – CalRecycle brings together the state's recycling and waste management programs and continues a tradition of environmental stewardship. Through landmark initiatives like the Integrated Waste Management Act and Beverage Container Recycling and Litter Reduction Act, California works toward a society that uses less, recycles more, and takes resource conservation to higher and higher levels. CalRecycle's vision is to inspire and challenge Californians to achieve the highest waste reduction, recycling and reuse goals in the nation. 1-800-Recycle (732-9253). www.calrecycle.ca.gov.



San Francisco Bay Conservation and Development Commission (BCDC) - Maintains the Bay Plan; guides the conservation of the San Francisco Bay and the development of its shoreline; regulates filling or dredging in the bay; regulates the use of salt ponds and managed wetlands; and implements the federally approved coastal management program for the bay. (415) 352-3600; www.bcdc.ca.gov.

Secretary of State - Serves as the state's chief elections officer. Responsible for implementing electronic filing and Internet disclosure of campaign and lobbyist financial information, chartering corporations, commissioning notaries public, and overseeing the State Archives. (916) 653-6814; www.sos.ca.gov.



California Seismic Safety Commission (CSSC) - Advises the governor, Legislature, and state and local governments on ways to reduce

earthquake risk and speed recovery. **Executive Director**; (916) 263-5506; www.seismic.ca.gov.

Social Services, Department of (DSS) - Administers welfare program operations, social services, community care licensing, disability evaluation, and childcare. Responsible for TANF, SSI/SSP, food stamps, refugee programs, Child Welfare Services (CWS), In-Home Supportive Services (IHSS), child abuse prevention, adoptions, Community Care Licensing (CCL), and disability evaluation. Works with counties, which are administrative arms of the department to implement these programs. (916) 651-8848; www.dss.cahwnet.gov.

Status of Women and Girls, Commission on the - Promotes equality and justice for all women and girls by advocating on their behalf with the governor, the Legislature and other public



policymakers, and by educating the public in the areas of economic equity including

educational equity, access to health care including reproductive choice, violence against women and other key issue areas identified by the Commission as significantly affecting women and girls. (916) 445-3173; www.women.ca.gov.

Tax and Fee Administration, Department of (CDTFA) – Handles most of the taxes and fees previously collected by the BOE, including sales and use tax. (800) 400-7115; www.cdtfa.ca.gov.

Tax Appeals, Office of (OTA) – Conducts appeals on taxes and fees, except for property tax with the BOE performs. OTA's jurisdiction includes franchise and personal income tax, sales and use tax, and other special taxes and fees. Serves as a fair and impartial adjudicatory appellate body that is independent from GovOps. (916) 492-2635; www.ota.ca.gov.

Teachers' Retirement System, State - CalSTRS' primary responsibility is to provide retirement-related benefits and services to teachers in public schools from kindergarten through community college. (916) 229-3870; www.calstrs.com.

Toxic Substances Control, Department of (DTSC) - Regulates hazardous waste management permits and surveillance; oversees or performs cleanup activities at contaminated sites; encourages pollution prevention and the development of environmental protection technologies; and provides regulatory assistance and public education. Provides 24-hour off-highway spill-response capability and hazardous materials training and equipment to local governments. (916) 324-1826; www.dtsc.ca.gov.

Transportation Agency, State (CalSTA) - Consists of departments, boards and offices with a focus on the safety and mobility of California's traveling public, including Caltrans, DMV, CHP, and others. (916) 323-5400 www.calsta.ca.gov

Transportation, Department of (Caltrans) -

Operates four primary programs: aeronautics, highway transportation, mass transportation, and transportation planning.



Maintains 15,200 miles of highways and provides technical assistance and development loans to more than 100 of California's public general aviation airports and oversees the implementation of the federal Transportation Equity Act for the 21st Century (TEA-21). TEA-21 requires those counties that are the federally designated Metropolitan Planning Organizations to make air quality considerations a basic part of transportation decisions and planning. TEA-21 also provides for flexible funding and encourages the creation of partnerships between cities, counties, transit operators, the state, and air quality agencies. (916) 654-2852; www.dot.ca.gov.

Transportation Commission, California (CTC) - Adopts the State Transportation Improvement Plan (STIP) including an estimate of state and federal funds expected to be available over a four-year period for transportation projects; allocates state funds for capital improvements to specific highway, toll bridge, public mass

transportation, and aeronautics projects. Recommends funding priorities to the Legislature and reviews funding for all local and regional transportation plans. (916) 654-4245; www.catc.ca.gov.

Treasurer, State - Exercises broad responsibilities and authority in the areas of investment and finance. In addition to being the state's lead asset manager, banker and financier, the Treasurer serves as chairperson or a member of numerous state authorities, boards and commissions. Elected statewide for a four-year term. (916) 653-2894; www.treasurer.ca.gov.



Veteran Affairs, Department of (DVA) -



Provides services to California veterans and their dependents, and to

eligible members of the California National Guard. Provides low-interest home and farm loans (CalVet) using proceeds from bond sales; assists eligible veterans and their dependents in obtaining federal and state benefits by providing claim representation, county subventions, and direct educational assistance to qualifying dependents; and operates the California Veteran's Homes in Yountville and Barstow, which provide veterans with medical care, rehabilitation services, and residential services. Works closely with County Veterans Service Offices to ensure that eligible veterans and dependents receive their benefits. (916) 653-2158; www.cdva.ca.gov.

Victim Compensation Board (CalVCB) –

Oversees the provision of compensation to victims of violent crime and the collection of restitution from criminal offenders. It is a three member board consisting of the Secretary of GovOps, the State Controller, and a member appointed by the governor. (916) 491-3600; www.victims.ca.gov.

Water Resources, Department of (DWR) -

Protects and manages California's water

resources by supplying water for personal use, irrigation, industry, recreation, power generation, and fish and wildlife; by flood management and providing for the safety of dams; and by educating the public about the importance of water and its proper use. Supports local flood control projects through a partnership with the federal government. (916) 653-5791; www.dwr.water.ca.gov.



Water Resources Control Board, State (SWRCB)

Preserves and enhances the quality of California's water resources and assures their proper allocation and effective use through two programs: water quality and water rights. The nine Regional Water Quality Boards develop "basin plans" for their hydrologic areas, issue waste discharge requirements, take enforcement action against discharge violators, and monitor water quality. (916) 341-5254; www.waterboards.ca.gov.

Wildlife Conservation Board (WCB) - Acquires, protects, and restores wetlands, riparian habitat and wildlife natural resources. Develops fishing piers and fishing access sites throughout the state. (916) 445-8448; www.wcb.ca.gov.

For more information on these state offices or others not listed in this section, contact the CSAC offices at (916) 327-7500 (www.csac.counties.org).

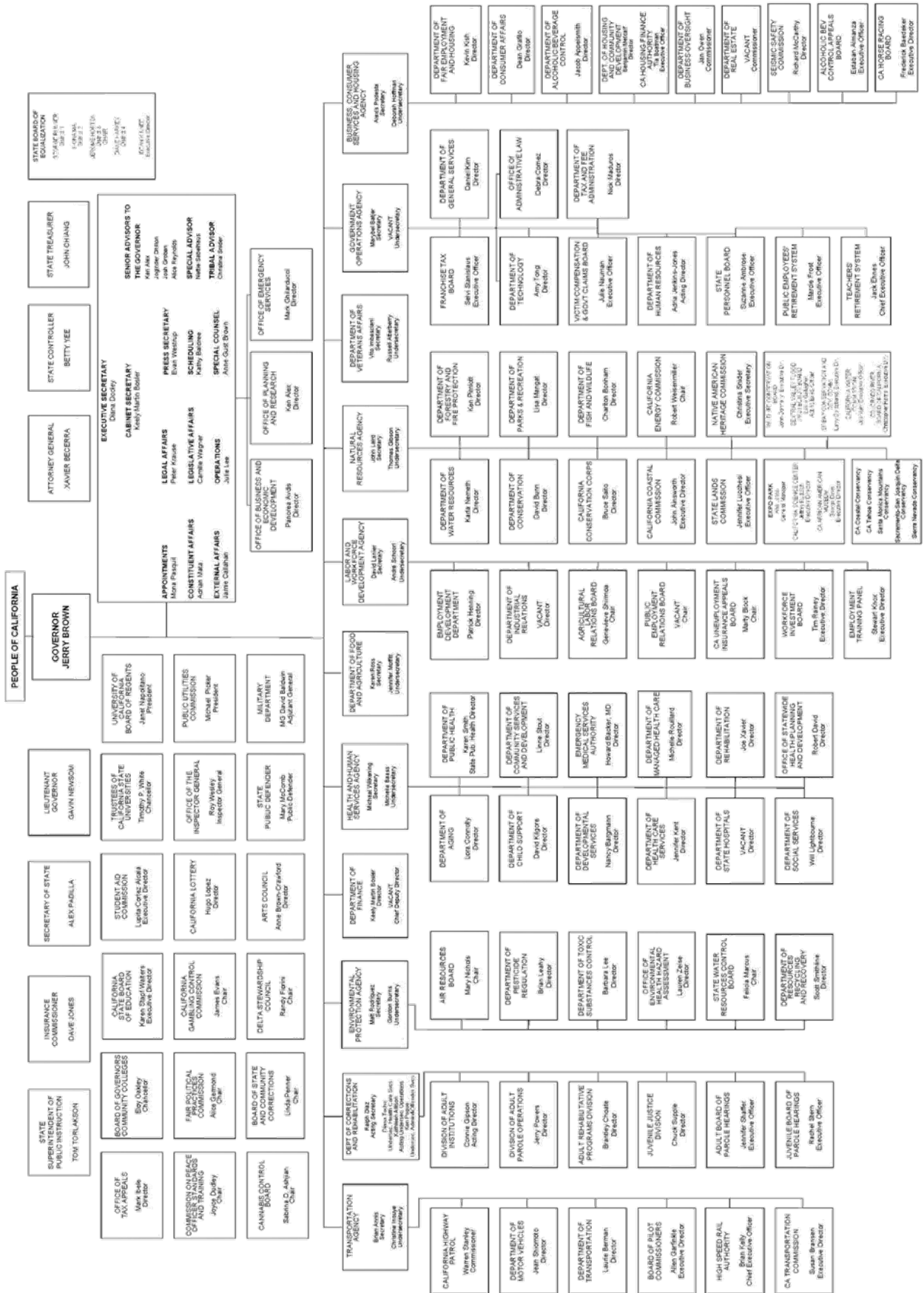


On the Web: A complete listing with links for all California State Agencies, Boards and Commissions can be found at:

www.ca.gov/CaSearch/Agencies.aspx

CALIFORNIA STATE GOVERNMENT – THE EXECUTIVE BRANCH

9.17.18



State Budget Process

The Governor's Budget is the result of a process which begins more than one year before the budget becomes law. When presented to the Legislature by January 10 of each year, the Governor's Budget incorporates revenue and expenditure estimates based upon the most current information available through late December. In the event that the Governor wants to change the budget presented to the Legislature, including adjustments resulting from changes in population, caseload or enrollment estimates, the Department of Finance proposes adjustments to the Legislature during budget hearings through Finance Letters.

In mid-May, the Department of Finance submits revised expenditure and revenue estimates for both the current and budget years to the Legislature. This update document is referred to as the May Revision. The Department of Finance also prepares monthly economic and cash revenue updates throughout the fiscal year.

Listed below are the key documents used in the budget process.



TITLE	PURPOSE	PREPARED/ISSUED BY	WHEN
Budget Letters and Management Memos	Convey Administration guidelines for budget preparation to agencies and departments	Governor/ Department of Finance	January- December
Budget Change Proposals	Document which proposals to maintain or to change the existing level of service	Agencies and Departments submit to Department of Finance for analysis	July-September
Fiscal Outlook	Update of General Fund revenues and expenditures for current year and forecast for subsequent five years	Legislative Analyst	mid-November
Governor's Budget	Governor's proposed budget for the upcoming fiscal year	Governor/ Department of Finance	January 10
Governor's Budget Summary	A summary of the Governor's Budget	Governor/ Department of Finance	January 10
Budget Bill	Requests spending authorization to carry out Governor's expenditure plan (Legislative budget decision document)	Department of Finance/ Legislature	by June 15
Budget Trailer Bills	Enact policy changes required to implement budget.	Department of Finance/ Legislature	Most by June 15
Budget Analysis/ Perspectives and Issues	Analysis of the budget, including recommendations for changes to the Governor's Budget	Legislative Analyst	January -June
May Revision of General Fund Revenues and Expenditures	Update of General Fund revenues, expenditures, and reserve estimates based on the latest economic forecast	Department of Finance	by May 15
Budget Act	The primary annual expenditure authorization as approved by the Governor and Legislature, including a listing of the Governor's vetoes	Legislature/Governor	by July 1
Final Budget Summary	Update of the individual Budget Act items with changes by the Governor's vetoes, including summary budget schedules	Department of Finance	mid-July
Final Change Book	Update of the changes to the detailed fiscal information in the Governor's Budgets in accordance with the Budget Act	Department of Finance	late July

THE STATE BUDGET BILL

The governor must submit the state budget to the Legislature by January 10 for the fiscal year beginning July 1. The chair of each house's budget committee introduces it as a bill.

In order to assist the Legislature with its budget review and legislative oversight, the Legislative Analyst (LAO) analyzes individual aspects of the budget and presents recommendations for legislative action. They also provide an overview of the state's fiscal picture and identify some of the major policy issues confronting the Legislature. The LAO makes their analyses available to legislators and the general public as they finish them. They help set the agenda for the work of the Legislature's fiscal committees in developing a state budget.

Budget hearings take place in subcommittees of the Assembly Committee on Budget and the Senate Committee on Budget and Fiscal Review. The number of committee members, subcommittee composition, and subcommittee jurisdiction can vary from year to year, but the following budget subcommittees held hearings on the 2013-14 budget:

Assembly Committee on Budget

- Subcommittee #1 - Health and Human Services
- Subcommittee #2 - Education Finance
- Subcommittee #3 - Resources and Transportation
- Subcommittee #4 - State Administration
- Subcommittee #5 - Public Safety
- Subcommittee #6 – Budget Process, Oversight, & Program Evaluation

Senate Committee on Budget and Fiscal Review

- Subcommittee #1 - Education
- Subcommittee #2 - Resources, Environmental Protection, Energy & Transportation
- Subcommittee #3 - Health & Human Services
- Subcommittee #4 - State Admin & General Government
- Subcommittee #5 - Corrections, Public Safety & the Judiciary

Budget subcommittees hold hearings on items in the Governor's budget during the spring, then again after the May Revision. The subcommittees and their staffs examine each line item within their subject areas of the budget. They take testimony from the state agencies and departments affected and a wide variety of interest groups and individuals, including local government representatives and officials.

Representatives of the Department of Finance and the Legislative Analyst's Office are always present to give expert advice. Budget bill appropriations and language are added, deleted, or amended during this process.

Each budget subcommittee sends its report to the full budget committees when they're finished, around the beginning of June. The full committee can make additional changes and may take additional testimony before they vote.

The two committees each send their amended versions of the budget bill to the Assembly and Senate Floors, respectively. Each house must approve its version by a two-thirds vote (54 Assembly Members; 27 Senators).

Because the Assembly and Senate have presumably amended the budget bill differently to this point, they establish a conference committee to forge a single version. Three majority party members and two minority party member from each house compose the conference committee. The chairs of the two budget committees are always conference committee members, and chairmanship of the conference committee alternates each year between the two houses.

The chair has considerable discretion in determining the conference committee process. For instance, the conference committee can be "open" or "closed." In other words, the committee can examine and potentially change any line-item in the budget bill (open) or examine only those items where Assembly and Senate versions of the bill are in disagreement (closed), though the latter is more common.

After the conference committee approves a single version of the budget bill, they send it back to each house for approval by a two-thirds majority. The budget bill is often accompanied by a series of other bills that make the statutory changes required to make it work. These are called "trailer bills."

Pursuant to the State Constitution, the Legislature must pass the budget before midnight, June 15, so the governor can receive and sign (or veto) the budget bill by July 1, the beginning of the new fiscal year. The Legislature may not send the governor any other appropriation bill until they enact the budget bill, except for emergency appropriations requested by the governor.

Before the governor signs the budget bill, he may reduce or eliminate appropriations contained in it. This portion of the process is known as the "line-item veto" or "blue penciling." Line-item vetoes can be overridden by a two-thirds vote of both houses.

Once the governor signs the budget bill into law it becomes known as the Budget Act.