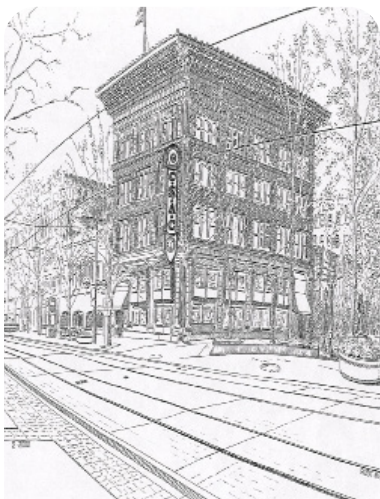


CSAC EXECUTIVE COMMITTEE

BRIEFING MATERIALS

Thursday, April 16, 2020

10:00 a.m - 12:00 p.m



CONFERENCE CALL

(800) 867-2581 code: 7500508#

California State
Association of Counties



CALIFORNIA STATE ASSOCIATION OF COUNTIES

EXECUTIVE COMMITTEE MEETING

Thursday, April 16, 2020 | 10:00 AM

Zoom: <https://us04web.zoom.us/j/156934116?pwd=dXlOdUZDTFd6Y2FFb3VmTkJVM3prUT09>

Conference Line: (669) 900-6833

Meeting ID: 156 934 116 | Password: 022661

AGENDA

Presiding: Lisa Bartlett, President

PROCEDURAL ITEMS

1. Pledge of Allegiance
2. Roll Call *Page 1*
3. Approval of Minutes from January 16, 2020 *Page 2-6*

SPECIAL ITEMS

4. COVID-19 Pandemic Crisis Update/Discussion

ACTION ITEMS

5. Consideration of Updated 2019 – 2020 Board of Directors Nominations *Page 7-8*
6. Consideration of the CSAC 2022 Annual Conference *Page 9-12*
7. Consideration of the CSAC Budget for FY 2020-21 *Page 13-22*
 - *Supervisor Ed Scofield | Treasurer, Nevada County*
 - *Manuel Rivas, Jr. | Deputy Executive Director, Operations & Member Services*
8. Consideration of County Priorities for MHS Modernization *Page 23-29*
 - *Lisa Bartlett, President*
 - *Farrah McDaid Ting, Legislative Representative*

INFORMATION ITEMS

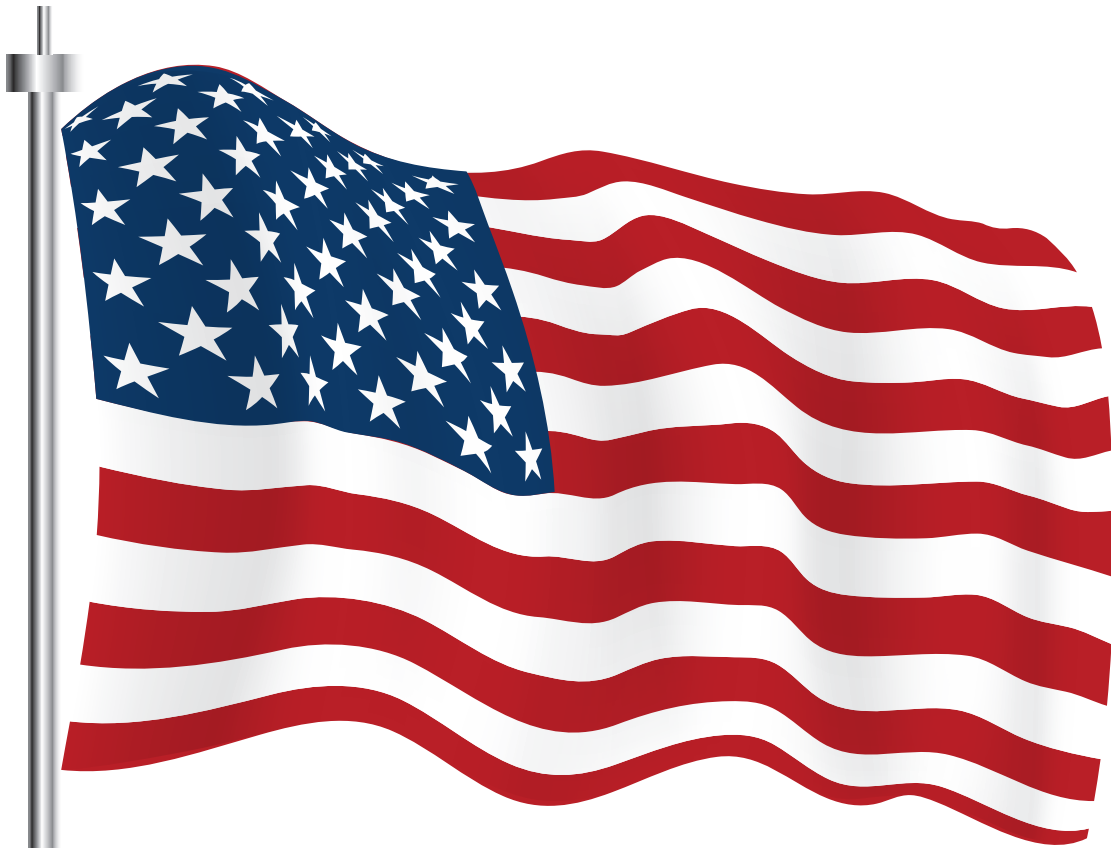
9. CSAC Finance Corporation Report *Page 30-38*
 - *Supervisor Leonard Moty | FC President*
 - *Alan Fernandes | FC Executive Vice President*
10. CSAC Legislative Update, State & Federal Priorities
 - *Darby Kernan | Deputy Executive Director, Legislative Services*
11. Executive Committee Round Table
12. Information Items without Presentation
 - CSAC Operations & Foundation Report *Page 39-42*
 - CSAC Communications Report *Page 43-45*
 - CSAC Litigation Coordination Report *Page 46-51*
 - Executive Committee 2020 Calendar of Events (Revised) *Page 52-53*
13. Public Comment
14. Closed Session: Employee Appointment (Smart Easy Pay Board; Gov. Code § 54957, subd. (b))

ADJOURN

**If requested, this agenda will be made available in appropriate alternative formats to persons with a disability. Please contact Korina Jones at kjones@counties.org or (916) 327-7500 if you require modification or accommodation in order to participate in the meeting.*

*****BY VIRTUAL TELECONFERENCE ONLY*****

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held as a virtual meeting only. Members of the public may access the meeting using the Zoom access link above. Public comments may be made using the "raise hand" function on Zoom, or may be submitted in writing electronically before or during the meeting on any matter on the agenda or any matter with the Executive Committee's subject matter jurisdiction, regardless of whether it is on the agenda for Executive Committee consideration or action, by sending an email to: kjones@counties.org.



United States of America
Pledge of Allegiance



California State Association of Counties®



OFFICERS

President

Lisa A. Bartlett
Orange County

1st Vice President

James Gore
Sonoma County

2nd Vice President

Ed Valenzuela
Siskiyou County

Past President

Virginia Bass
Humboldt County



EXECUTIVE DIRECTOR

Graham Knaus

CALIFORNIA STATE ASSOCIATION OF COUNTIES
EXECUTIVE COMMITTEE
2020

PRESIDENT:

Lisa Bartlett, Orange County

1ST VICE PRESIDENT:

James Gore, Sonoma County

2ND VICE PRESIDENT:

Ed Valenzuela, Siskiyou County

IMMEDIATE PAST PRESIDENT:

Virginia Bass, Humboldt County

URBAN CAUCUS

- Keith Carson, Alameda County
- Greg Cox, San Diego County
- Carole Groom, San Mateo County
- Kelly Long, Ventura County
- Mark Ridley-Thomas, Los Angeles
- Chuck Washington, Riverside County
- Bob Elliott, San Joaquin County (alternate)

SUBURBAN CAUCUS

- Luis Alejo, Monterey County
- Erin Hannigan, Solano County
- Leonard Moty, Shasta County
- Diane Dillon, Napa County (alternate)

RURAL CAUCUS

- Craig Pedersen, Kings County
- Terry Woodrow, Alpine County
- Jeff Griffiths, Inyo County (alternate)

EX OFFICIO MEMBER

Ed Scofield, Nevada County, Treasurer

ADVISORS

- Bruce Goldstein, County Counsels Association, Past President, Sonoma County
- Carmel Angelo, Mendocino County CEO, California Association of County Executives, President

CALIFORNIA STATE ASSOCIATION OF COUNTIES
EXECUTIVE COMMITTEE
January 16, 2020
Capitol Event Center | Sacramento
Conference Line: (800) 867-2581 | Code: 7500508#

MINUTES

1. Roll Call

OFFICERS

Lisa Bartlett | *President*
James Gore | *1st Vice President*
Ed Valenzuela | *2nd Vice President*
Virginia Bass | *Immediate Past President*

CSAC STAFF

Graham Knaus | *Executive Director*
Manuel Rivas, Jr. | *Deputy Executive Director,
Operations & Member Services*
Darby Kernan | *Deputy Executive Director,
Legislative Services*

ADVISORS

Bruce Goldstein | *County Counsels Association,
Sonoma County*
Carmel Angelo | *Mendocino County CEO, California
Association of County Executives, President*

SUPERVISORS

Keith Carson | *Alameda County*
Terry Woodrow | *Alpine County*
Jeff Griffiths | *Inyo County*
Luis Alejo | *Monterey County (remote)*
Diane Dillon | *Napa County*
Chuck Washington | *Riverside County (remote)*
Greg Cox | *San Diego County*
Carole Groom | *San Mateo County*
Leonard Moty | *Shasta County*
Erin Hannigan | *Solano County (remote)*
Kelly Long | *Ventura County*

EX OFFICIO MEMBER

Ed Scofield | *Treasurer, Nevada County*

2. Approval of Minutes from November 21st, 2019, November 22nd, 2019 and December 2nd, 2019

A motion to approve the meeting minutes was made by Supervisor Moty; second by Supervisor Valenzuela. Motion carried unanimously.

3. Executive Committee Round Table – What’s going on in Your County?

Kelly Long / Ventura County – Ventura County’s Continuum of Care group is working well, they have been collaborating with cities to combat homelessness and will be active in Governor’s 100 Day Challenge.

Leonard Moty / Shasta County – Shasta County has a new CEO, Matt Pontes, and recently appointed a new sheriff. The County has Measure A, a 1 cent public safety sales tax, on the ballot. Supervisor Moty is working on his re-election campaign.

Carole Groom / San Mateo County – San Mateo County is rebuilding their hospital, health center campus and Daly City clinic. They are also building a new County office building in downtown Redwood City.

Diane Dillon / Napa County – Napa County is building new jail.

Keith Carson / Alameda County – Alameda County held their first Homeless Symposium in March 2018 and just announced 3 year homelessness budget plan. They have appointed a homeless czar and have an upcoming 5th meeting with all 14 mayors and city managers around homelessness. The County just re-launched their 10 Year Visioning Plan.

Greg Cox / San Diego County – San Diego County has allocated about 11% of their current fiscal year budget to behavioral, mental health, homeless and substance abuse services. The County is working towards developing crisis stabilization units and they are revamping their juvenile detention facility. They are currently celebrating the 10 year anniversary of their Live Well Initiative and have opened new bike skills park.

Jeff Griffiths / Inyo County – Inyo County is starting commercial air service to their airport this fall and will be breaking ground this month on their consolidated office building. They are working with Los Angeles to tackle homelessness.

Ed Scofield / Nevada County – Nevada County hosted the Governor last Monday to take part in The Home Project, which takes behavioral health services into homeless camps. Last year they purchased property where they hope to build navigation center. The County is working on a 1500 acre fire prevention project that will serve as a fire break / defense zone for the City of Grass Valley. Supervisor Scofield is running unopposed for re-election.

John Peters / Mono County – Mono County hired a new CAO this past year and they are in the process of hiring an assistant CAO. They are working closely with SCE and the City of Mammoth to discuss PSPS issues.

Terry Woodrow / Alpine County – Alpine County is considering excise tax on ski area lift tickets for public safety and fire response. The County is also looking to fill Director of Finance position.

Carmel Angelo / Mendocino County – Mendocino County opened up a CSAC Institute and held their first class last week with 55 people in attendance.

Bruce Goldstein / Sonoma County – The County Counsels Association is holding special legal forum on homelessness in San Diego County next month.

Chuck Washington / Riverside County – Riverside County is looking to convert a juvenile facility into a behavioral health care center and just broke ground on a new library. The County's new sheriff is cracking down on illegal cannabis grows. Supervisor Washington has four candidates running against him for his re-election.

Luis Alejo / Monterey County – Monterey County was able to secure funding for their water source project and the Salinas Regional Soccer complex. Governor Newsom signed a bill sponsored by Monterey County allowing cannabis to now be reported in the annual Monterey County Crop Report.

Erin Hannigan / Solano County – Solano County is opening First 5 center in February and they have plans to develop their fairgrounds. The County has an upcoming HR director opening.

Virginia Bass / Humboldt County – Humboldt County has experienced several recent hindrances to economic development.

Ed Valenzuela / Siskiyou County – Siskiyou County is in the process of hiring a new CAO and just brought on a new chief probation officer, but they are still looking for a Community Development Director.

James Gore / Sonoma County – Sonoma County has a very high per capita homeless population and has designated a location for a temporary indoor / outdoor shelter. The County currently has a fire tax on the ballot that's sponsored by the fire chiefs. Supervisor Gore met with Governor's office on PSPS yesterday.

Lisa Bartlett / Orange County – President Bartlett discussed her and Graham's recent attendance at the NCCAE meeting in Washington DC in January. She will be working closely with CSAC in the coming weeks to put out a newsletter to the CSAC membership.

4. Approval of CSAC Homelessness Proposal

Darby Kernan addressed the Executive Committee and reviewed the homelessness related portions of the Governor's budget. The biggest piece allocated to address homelessness is \$750 million for the California Access to Housing and Services Fund. President Bartlett and Graham Knaus discussed Counties role in helping to end homelessness and requested that the Executive Committee review and approve the draft homelessness proposal. Supervisors Moty, Carson, Alejo, Cox, Griffiths, Groom and Dillon all commented that we need to have a seat at the table.

A motion to approve the Homelessness Proposal was made by Supervisor Cox; second by Supervisor Alejo. Motion carried unanimously.

5. Discussion of Governor's January Budget Impact

Staff presented key details of the Governor's budget including: \$12.5 billion over 5 years for climate resiliency, a new Access to Housing and Services fund with an initial state investment of \$750 million, a reduction in probation term lengths for felony and misdemeanants to two years, and \$695 million for preventative health care, with over one third aimed at the unsheltered homeless population.

The budget includes several behavioral health and human services items. The Governor included a page in the budget about the Mental Health Services Act (MHSA) with no detail, but said a proposal would be forthcoming in the Spring. CSAC has formed an MHSA working group, with President Bartlett as Chair, and is working on the County reaction to this. The working group is in the process of developing policy positions and principles. The budget also committed funds to MediCal Healthier California for All, formerly CalAIM, and will have big impacts for County behavioral health services by streamlining how they are reimbursed.

In the Administration of Justice area, there have been significant reforms and fiscal proposals in relation to probation departments. The budget continues the existing appropriation for trial court security and proposes to strengthen State oversight of County jails, although little details were given about what this oversight would look like.

6. Consideration of State and Federal Legislative Priorities for 2020

The CSAC Legislative team outlined the state and federal priorities to the Executive Committee. Key priorities include behavioral health and homelessness, climate and resiliency, criminal justice and protecting local governance. Supervisor Cox requested that we include long term funding for 211 and make sure it's available on a statewide basis.

A motion to approve State and Federal Legislative Priorities and add 211 funding was made by Supervisor Cox; second by Supervisor Griffiths. Motion carried unanimously.

7. Approval of Updated 2019-2020 Board of Directors Nominations

On December 4, 2019, the Executive Committee approved the installation of the 2019-2020 Board of Directors. Since then, CSAC has received additional nominations that require Executive Committee approval. Additionally, during the January 16th meeting, Graham Knaus verbally added the following nominations: Glenn County: Keith Corum (director) and John Viegas (alternate), Monterey County: Luis Alejo (director) and Mary Adams (alternate), and Sonoma County: David Rabbitt (director) and Lynda Hopkins (alternate). Supervisor Peters requested the correction of the last name of the Mono County alternate from "Halferty" to "Kreitz".

A motion to approve the Updated 2019-2020 Board of Directors Nominations as modified was made by Supervisor Gore; second by Supervisor Moty. Motion carried unanimously.

8. Appointment of CSAC Treasurer, NACo Board, WIR Representatives, CSAC Policy Committee Chairs, Vice Chairs and Working Groups

The Executive Committee received the proposed appointments for CSAC Treasurer, NACo Board of Directors, NACo Western Interstate Region (WIR) representatives, CSAC Policy Committees and Working Group chairs & vice-chairs, as recommended by the Officers. Supervisor Gore also proposed that we add Supervisor Groom as 2nd Vice Chair for the Agriculture, Environment and Natural Resources Policy Committee (AE&R).

A motion to approve CSAC Treasurer, NACo Board, WIR Representatives, CSAC Policy Committee Chairs, Vice Chairs and Working Groups as modified was made by Supervisor Gore; second by Supervisor Moty. Motion carried unanimously.

President Bartlett noted that we inadvertently omitted Riverside County Supervisor Chuck Washington as Vice Chair from the Government, Finance and Administration (GF&A) Policy Committee.

A motion to add Supervisor Washington as GF&A Vice Chair was made by Supervisor Bartlett; second by Supervisor Moty. Motion carried unanimously.

9. CSAC Finance Corporation Report & Appointment of Board Members

Supervisor Leonard Moty, President of the CSAC Finance Corporation (CSAC FC), presented that the Finance Corporation's financial position remains strong. The CSAC FC Chief Executive Officer, Alan Fernandes, presented that they continue to work hard to get Easy Smart Pay up and running in additional counties and they're looking to partnering with NACo. Mr. Fernandez also wanted to highlight the California Cannabis Authority as they are looking to add a few additional counties that have expressed interest. Supervisor Gore would like to have one of our CSAC Regional Meetings highlight the Finance Corporation programs, specifically CSCDA and bonding.

A motion and second to approve the CSAC Finance Corporation Report and Appointment of Board of Directors. Motion carried unanimously.

10. Approval of Amended CSAC Policies and Procedures Manual

Manuel Rivas, Jr. presented the recent updates to the CSAC Policies and Procedures Manual. These updates include changes to the Rural Caucus by-laws, inclusion of our existing Conflict of Interest policy and the addition of our new Code of Conduct. Supervisor Cox noted that the Suburban Caucus should reflect a count of 17 counties, not 18.

A motion to approve the Amended CSAC Policies and Procedures Manual as modified was made by Supervisor Bass; second by Carmel Angelo. Motion carried unanimously.

11. Consideration of Support for HR 5038 – Farm Workforce Modernization Act

Supervisor Gore and Graham Knaus presented HR 5038 to the Executive Committee to ask for their support before moving it to the Board of Directors for approval.

A motion to approve the Support for HR 5038 – Farm Workforce Modernization Act was made by Supervisor Cox; second by Supervisor Groom. Motion carried unanimously.

12. Communications Update: Supporting 2020 Legislative Priorities

David Liebler, Director of Public Affairs & Member Services, presented two major communications priorities for the coming year: 1) working closing with the legislative team to work on core priorities and 2) continuing to tell the story of the amazing work counties are doing to provide services to all California residents. The Communications team has continued to use social media tools such as Twitter, Facebook, Instagram, LinkedIn and YouTube to support the Association’s advocacy efforts. Additionally, the Communications team is looking forward to highlighting County Supervisors in their communities and will continue with the Challenge Awards program and Driven to Serve campaign. Both President Bartlett and Supervisor Gore both stressed the importance of Supervisor engagement.

13. California Counties Foundation Update

Chastity Benson, Program Manager for the California Counties Foundation, presented that the CSAC Institutes first pop-up campus in Solano County will be on January 30th and 31st. They are also partnering with the California Association of County Executives (CACE) to put on a new class “So You Want to be a County CAO” on April 1st – 3rd. Additionally, the Institute is holding their first Train the Trainer class. Supervisor Cox commented that he would like CSAC or one of their affiliates to consider creating materials for school age children that presents what counties do and the services they provide. President Bartlett commented that this could possibility be included with our Driven to Serve campaign.

Meeting was adjourned. The next Executive Committee meeting will be held on April 16, 2020.



OFFICERS

President

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Orange County

1st Vice President

James Gore
Sonoma County

2nd Vice President

Ed Valenzuela
Siskiyou County

Past President

Virginia Bass
Humboldt County



EXECUTIVE DIRECTOR

Graham Knaus

April 16, 2020

TO: CSAC Executive Committee

FROM: Graham Knaus | Executive Director
Manuel Rivas, Jr. | Deputy Executive Director, Operations & Member Services

RE: Installation of CSAC 2019 – 2020 Board of Directors - UPDATED

Background: The CSAC Constitution indicates that each county board shall nominate one or more directors to serve on the CSAC Board of Directors to serve a one-year term commencing with the Annual Meeting. The CSAC Executive Committee appoints one director for each member county from the nominations received.

For counties that did not submit nominations prior to the Annual Meeting, the appointed supervisor from the preceding year will continue to serve until such county board nominates, and the Executive Committee appoints, a supervisor to serve in the CSAC Board.

On December 4, 2019, and January 16th, 2020, the Executive Committee approved the nominations for the 2019-2020 CSAC Board of Directors. **We received additional nominations from 7 counties that require the Executive Committee approval.** The new nominations are highlighted and annotated below.

2019 - 2020 CSAC BOARD OF DIRECTORS + ALTERNATES				
COUNTY	CAUCUS	DIRECTOR	ALTERNATE(S)	CHANGE FROM 2019
Alameda	U	Keith Carson	Scott Haggerty	No
Alpine	R	Terry Woodrow	Ron Hames	No
Amador	R	Richard Forster	Jeff Brown	New Alternate
Butte	S	Debra Lucero	Tami Ritter	No
Calaveras	R	Merita Callaway	Benjamin Stopper	No
Colusa	R	Denise J. Carter	Kent S. Boes	No
Contra Costa	U	John Gioia	Karen Mitchoff	No
Del Norte	R	Chris Howard	Gerry Hemmingsen	No
El Dorado	R	John Hidahl	Sue Novasel	Yes
Fresno	U	Buddy Mendes	Nathan Magsig	No
Glenn	R	Keith Corum	John Viegas	Yes
Humboldt	R	Estelle Fennell	Rex Bohn	No
Imperial	S	Raymond Castillo	Luis A. Plancarte	No
Inyo	R	Jeff Griffiths	Mark Tillemans	No
Kern	S	Zack Scrivner	Leticia Perez	No
Kings	R	Craig Pedersen	Doug Verboon	No
Lake	R	Bruno Sabatier	Tina Scott	New Nominees
Lassen	R	Chris Gallagher	David Teeter	No
Los Angeles	U	Mark Ridley-Thomas	Kathryn Barger	No

Madera	R	David Rogers	Robert Poythress	Yes
Marin	S	Damon Connolly	Dennis Rodoni	No
Mariposa	R	Miles Menetrey	Rosemarie Smallcombe, Merlin Jones, Marshall Long, Kevin Cann	No
Mendocino	R	Carre Brown	John Haschak	New Alternate
Merced	S	Lee Lor	Scott Silveira	No
Modoc	R	Patricia Cullins	Elizabeth Cavasso	No
Mono	R	John Peters	Jennifer Kreitz	No
Monterey	S	Luis Alejo	Mary Adams	No
Napa	S	Diane Dillon	Ryan Gregory	New Nominees
Nevada	R	Ed Scofield	Heidi Hall	No
Orange	U	Lisa Bartlett	Andrew Do	No
Placer	S	Bonnie Gore		No
Plumas	R	Lori Simpson	Jeff Engel	No
Riverside	U	Chuck Washington	V. Manuel Perez	No
Sacramento	U	Susan Peters	Phil Serna	No
San Benito	R	Jim Gillio	Jaime De La Cruz	Yes
San Bernardino	U	Janice Rutherford	Robert Lovingood	No
San Diego	U	Greg Cox	Kristin Gaspar	No
San Francisco	U	TBA	TBA	
San Joaquin	U	Bob Elliott	Chuck Winn	No
San Luis Obispo	S	Bruce Gibson	Adam Hill	No
San Mateo	U	Carole Groom		No
Santa Barbara	S	Das Williams	Gregg Hart	New Alternate
Santa Clara	U	Susan Ellenberg	Cindy Chavez	No
Santa Cruz	S	Bruce McPherson	John Leopold	No
Shasta	S	Leonard Moty	Joe Chimenti	No
Sierra	R	Lee Adams	Peter Huebner	No
Siskiyou	R	Ed Valenzuela	Brandon Criss	No
Solano	S	Erin Hannigan	Monica Brown	No
Sonoma	S	David Rabbitt	Lynda Hopkins	Yes
Stanislaus	S	Vito Chiesa	Kristin Olsen	No
Sutter	R	Dan Flores	Matt Conant	No
Tehama	R	Robert Williams	Dennis Garton	No
Trinity	R	Judy Morris	Keith Groves	No
Tulare	S	Amy Shuklian	Kuyler Crocker	No
Tuolumne	R	Karl Rodefer	Daniel Anaiah Kirk	No
Ventura	U	Kelly Long	John Zaragoza	No
Yolo	S	Jim Provenza	Oscal Villegas	No
Yuba	R	Gary Bradford	Doug Lofton	Yes



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Siskiyou County

Past President

Virginia Bass
Humboldt County



EXECUTIVE DIRECTOR

Graham Knaus

April 16, 2020

TO: CSAC Executive Committee

FROM: Manuel Rivas, Jr., Deputy Executive Director of Operations & Member Services
David Liebler, Director of Public Affairs & Member Services
Porsché Green, Meeting Planner

SUBJECT: Recommendation to Approve Site for the 2022 CSAC Annual Meeting

CSAC staff has been actively researching potential sites for future Annual Meetings. In order to ensure we secure the best suitable venue and most favorable rates, we are recommending the Executive Committee to approve the site for the 2022 CSAC Annual Meeting.

Recommendation: Approval of the 2022 CSAC Annual Meeting to be held in Orange County at the Disneyland Hotel.

As a result of the impact of the Coronavirus public health crisis on the hospitality industry, there are many questions and uncertainties with properties throughout the state. In addition, many potential venues are currently closed and not available to discuss proposal at this time. We will continue our evaluation of potential sites for 2023 and 2024 when the hotel and conference industries resume normal operations.

CSAC Annual Meeting Policy

The policy for CSAC Annual Meeting site selection requires the following:

- The CSAC Annual Meeting will alternate between Northern and Southern California. When feasible, CSAC will utilize as many counties as possible over a period of time to celebrate our members’ diversity and uniqueness.
- Nearby hotel facility or facilities must have approximately 500 sleeping rooms available for up to four nights.
- The conference facility must be within short walking distance of hotels.
- The conference facility must be able to house the vast majority of CSAC and affiliate meetings (i.e. 50,000 square feet of meeting space). Overflow meeting space must be available at a close-by facility.
- The conference facility must have space to house an exhibit hall for approximately 120 booth spaces.
- Meeting facility costs (including conference space, meals and hotels) must be within CSAC budget requirements to ensure that conference registration fees are kept reasonable.

Selection Process

The site selection process for the 2022 Annual Meeting included RFPs from various venues in Southern California counties, including Los Angeles, Orange, Riverside, San Bernardino, Santa Barbara, San Diego and Ventura.

Proposals from venues in the following counties met the parameters set out above: Orange, Riverside and San Bernardino. Details of proposals from sites that meet the parameters for the Annual Meeting purposes, objectives, and CSAC budget requirements for 2022 are listed below.

County	Location	Conference Facility	Sleeping Rooms	Room Rate	Comment
Orange	Anaheim	Disneyland Hotel	Disneyland Hotel	\$254	Preferred dates are available. Room rate on higher end, but reasonable for the location and venue. Property is a draw for membership.
San Bernardino	Ontario	Ontario Convention Center	Doubletree, Delta by Marriott, Holiday Inn & Sheraton	\$149- \$189	Good value and close to airport. Would require four (4) hotels for accommodations. Main hotel steps away from convention center.

The Disneyland Hotel in Orange County was the host property for 2014 Annual Meeting. It is able to accommodate both the meeting needs and sleeping rooms for the Annual Meeting. While the rate is on the higher end, the conference will be contained at one property. The property is currently undergoing renovations, which will provide for better accommodations. Disneyland Hotel continues to be a favorite for membership and a draw for attendees.

San Bernardino County hosted the Annual Meeting in 2000. The Ontario Convention Center and surrounding properties offer good value; however, four (4) properties would be needed to accommodate our group. In addition, entertainment and activities in the area are not easily accessible to the convention center and transportation would need to be provided.

Riverside County last hosted the Annual Meeting in 2016. The Riverside Convention Center is located in downtown Riverside. Entertainment and activities in the area are either walkable or easy to access from the convention center and host hotels. Hotel accommodations rates are

low compared to other locations, offering an average night rate of \$169, but CSAC would need four properties to accommodate group at the Marriott, Mission Inn, Hyatt Place and Hampton Inn.

All three venues are available during the preferred week, Sunday, November 13, 2022 through November 18, 2022, which is the week before Thanksgiving.

Recommendation

Based on the information aforementioned above and the suitability of the Disneyland Hotel as a remarkable venue used in the past, we recommend: **Approval of the 2022 CSAC Annual Meeting to be held in Orange County.**

Based on CSAC’s site selection policy, the other counties that submitted proposals that did not meet established criteria were not selected.

Attachments: CSAC Annual Meeting 10 Year Venue History

Staff Contacts:

Manuel Rivas, Jr., Deputy Executive Director of Operations & Member Services:

mrivas@counties.org, (916) 327-7500 Ext. 522

David Liebler, Director of Public Affairs & Member Services: dliebler@counties.org, (916) 327-7500 Ext. 530

Porsché Green, Meeting Planner: pgreen@counties.org, (916) 327-7500 Ext. 512

CSAC Annual Meeting 10 Year Venue History

Year	Region	County	City	Venue
2020	South	Los Angeles	Los Angeles	The Westin Bonaventure Hotel
2019	North	San Francisco	San Francisco	Hilton San Francisco Union Square
2018	South	San Diego	San Diego	Marriott Marquis San Diego
2017	North	Sacramento	Sacramento	Convention Center & Hyatt Regency
2016	South	Riverside	Palm Springs	Convention Center & Renaissance
2015	North	Monterey	Monterey	Marriott and Portola
2014	South	Orange County	Anaheim	Disneyland Hotel
2013	North	Santa Clara	San Jose	Convention Center & Marriott
2012	South	Los Angeles	Long Beach	Convention Center & Hyatt Regency
2011	North	San Francisco	San Francisco	Hilton San Francisco Union Square
2010	South	Riverside	Riverside	Convention Center & Marriott
2009	North	Monterey	Monterey	Convention Center & Marriott
2008	South	San Diego	San Diego	Grand Hyatt
2007	North	Alameda	Oakland	Marriott Oakland City Center
2006	South	Orange County	Anaheim	Disneyland Hotel
2005	North	Santa Clara	San Jose	Convention Center & Marriott
2004	South	San Diego	San Diego	San Diego Concourse, Westin & US Grant
2003	North	Monterey	Monterey	Convention Center, Doubletree & Marriott
2002	South	Los Angeles	Pasadena	Pasadena Center & Hilton
2001	North	Sacramento	Sacramento	Convention Center, Sheraton & Hyatt Regency
2000	South	San Bernardino	Ontario	Convention Center, Marriott & Doubletree



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EXECUTIVE DIRECTOR

Graham Knaus

April 16, 2020

TO: CSAC Officers
CSAC Executive Committee

FROM: Ed Scofield, CSAC Treasurer
Graham Knaus, Executive Director
Manuel Rivas, Jr., Deputy Executive Director Operations & Member Services

SUBJECT: **Recommendation to Approve the CSAC Proposed Budget and Salary Schedule for FY 2020-21**

Recommendation

As Board-appointed Treasurer and in collaboration with the Executive Director and staff, we present the CSAC FY 2020-21 Proposed Budget and corresponding Salary Schedule for your consideration and approval.

The FY 2020-21 Proposed Budget reflects the required expenditures to advance CSAC’s mission to serve California’s 58 Counties by developing and equipping county leaders to better serve their communities; effectively advocate and partner with the State and Federal government to pursue and develop appropriate policies, laws and funding; and communicate the value of the critical work being accomplished by counties.

Consistent with the CSAC Board of Directors action of September 6, 2018, we are also recommending approval of the FY 2020-21 Salary Schedule to be in compliance with CalPERS requirements. In 2018, CalPERS issued new guidance (Circular Letter 200-009-18) which requires the formal adoption of the CSAC Salary Schedule to enable retiring employees to be eligible to receive full benefits from CalPERS, or from other participating retirement systems, in order to comply with existing reciprocal retirement system requirements. CSAC staff are members of the San Bernardino County Employee Retirement System (SBCERA) which has a reciprocal retirement system agreement with CalPERS.

Recommendation: Approval of the CSAC Proposed Budget and Salary Schedule for FY 2020-21

Background

On March 19, 2020, Governor Newsom issued a stay at home order to protect the health and well-being of all Californians and to establish consistency across the state to slow the spread of COVID-19. The Governor’s proclamation complemented his state of emergency declaration to further assist State agencies and local governments to prepare and respond to the COVID-19 public health crisis. All levels of governments have been engaged in critical emergency response activities with counties leading the way. Despite progress and unrelenting efforts,

the Coronavirus continues to spread and the impact to our communities and our economy is evident and beyond inevitable.

Given the anticipated impact of the Coronavirus on the overall economy, in consultation with the CSAC Treasurer, staff thoughtfully developed a budget plan that derives from baseline revenues and expenditures from FY 2019-20, and recommends prudent and essential changes for the budget year. The proposed plan reflects appropriation adjustments to recognize changes in revenue and to account for unavoidable expense increases and to fund essential cost of doing business. The plan also establishes a budget appropriation of 5% of revenues as an operating margin set aside to address any unforeseen emergency operational needs in FY 2020-21.

The recommended budget continues to build on policy initiatives implemented over the past couple of years to ensure that the Association's fiscal condition is further strengthened. As reflected in the projections for the CSAC Reserves and Capital Improvement Fund (attached), the adherence and execution of these fiscal policies has enabled the organization to be better prepared to and support the needs of all 58 counties during a potential economic recession. In consultation with the Treasurer and the Executive Director, CSAC staff will be continue to monitor and analyze budget expenditures and revenues to identify and address any potential issues and to maintain CSAC Officers and the Executive Committee apprised of possible concerns.

Budget Priorities

The Proposed Budget is prepared to meet the following organizational priorities:

- Align the Association's expenditures with projected revenues while meeting critical objectives across all areas including advocacy, communications, member services, operations and programs and services provided through the California Counties Foundation;
- Support the organization's advocacy priorities, conferences, county visits and regional meetings, the Challenge Awards program, and support a financial contribution to the California Counties Foundation which supports the CSAC Institute and its five campuses;
- Maintain counties membership dues at the same level with no increases;
- Establish a budget appropriation of 5% of revenues to allow for an operating margin to address potential impact from an economic recession;
- Make a \$250,000 contribution to the Capital Improvement Fund at the end of FY 2019-20 for the maintenance and support of the CSAC building facility.

Highlights of the CSAC FY 2020-21 Proposed Budget

Revenues

- No membership dues increase. Dues remain at the same level for the 7th consecutive year. This funding source represents approximately 31% of total revenues to support CSAC operations and advocacy priorities.
- Finance Corporation Participation Program contribution increases by \$200,000 to \$4.5 million.
- Corporate Associates Program is projected to generate \$400,000 in net revenue.
- Appropriates \$150,000 in grant funding from Blue Shield of California for the Domestic Violence Grant Program.
- Establishes a 5% appropriation of revenues (\$496,000) to allow for an operating margin to address unanticipated operational needs or potential impact from an economic recession.

Expenses

- Appropriates 3% net increase in salaries and employee benefits (\$182,000) to fund a 10% cost increase in health care plans, 2.1% retirement contribution rates, nominal cost increases to other employee benefits, and authorizes the Executive Director to approve salary increases as merited.
- Appropriates an additional \$46,000 for the CSAC Employee Professional Development Program to continue investing in staff retention efforts, training, professional growth and continuing education.
- Reflects necessary appropriation increases (\$99,000) to fund cost increases related to the CSAC building and to fulfill contract obligations for annual conferences and regional meetings.
- Includes a \$59,000 increase in the budgeted contribution to the California Counties Foundation to align operational expenditures and support the continued growth of the CSAC Institute. The CSAC financial contribution helps support for the main Sacramento campus, as well as a rotating satellite campus model to increase accessibility of leadership and professional development in counties throughout the State.

For FY 2020-21, the Foundation/Institute will continue operating campus locations in Tulare, Mendocino-Lake, Santa Cruz and San Diego counties. In addition, Alameda, Riverside and Mariposa counties are scheduled to begin hosting satellite campuses next fiscal year.

Reserves

- Operating Reserve at the end of FY 2019-20 is projected to be \$5.35 million. The projected year-end balance for FY 2020-21 is \$5.8 million. Both projections exceed CSAC's 6-month reserve policy target.
- The Capital Improvement Fund balance at the end of FY 2019-20 will be \$1.25 million, which includes a \$250,000 contribution in the current year.

Attachments

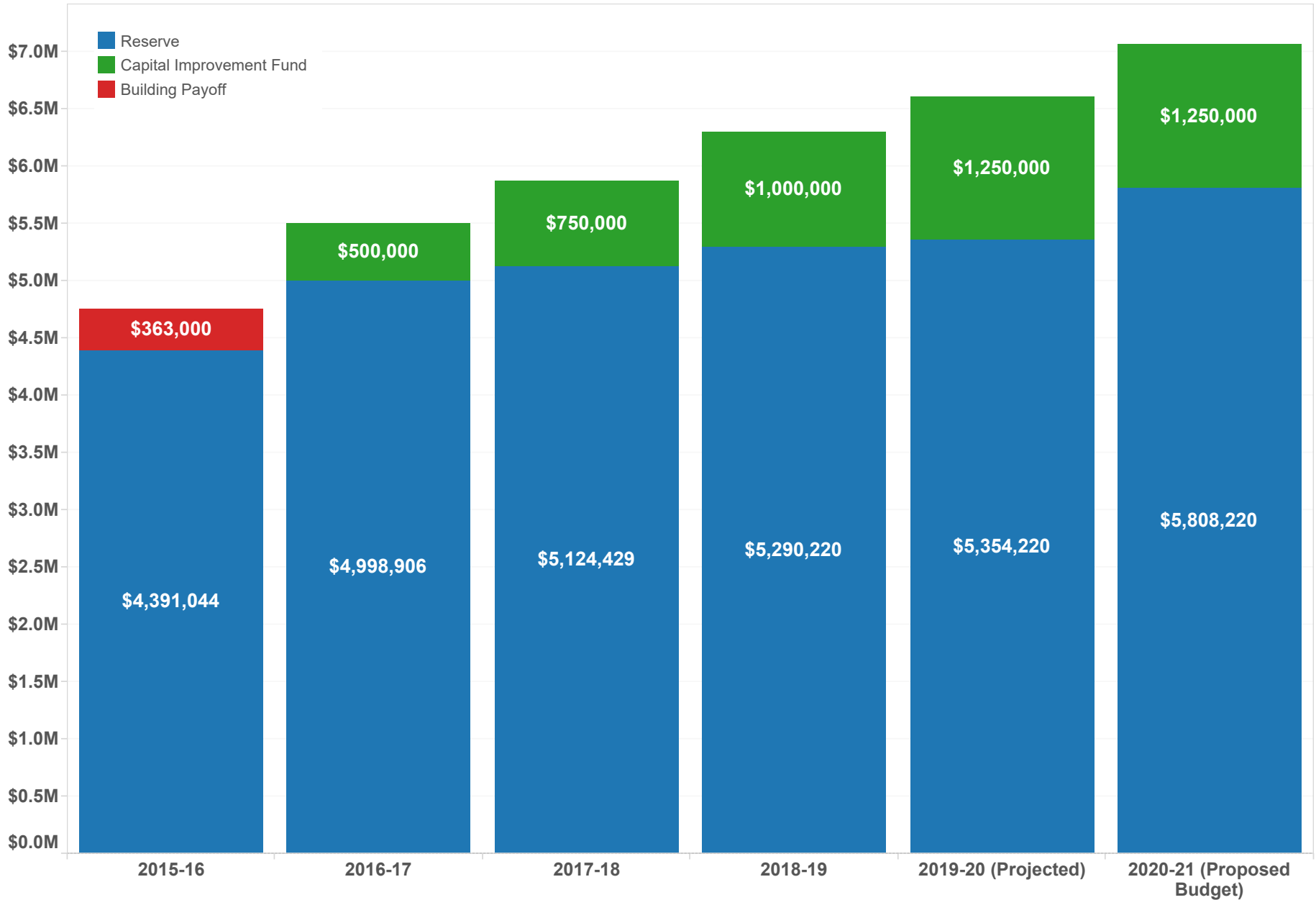
- 1) FY 2020-21 Proposed Budget
- 2) Year-end Reserves and Capital Improvement Fund Chart
- 3) FY 2019-20 Budget Status Report
- 4) FY 2020-21 Salary Schedule
- 5) Definitions and explanation of budget account

California State Association of Counties®
FY 2020-21 Proposed Budget

	FY 2018-19 Adopted Budget	FY 2019-20 Adopted Budget	FY 2019-20 Projected Year End	FY 2020-21 Proposed Budget
Revenues:				
Membership Dues	\$ 3,430,506	\$ 3,430,000	\$ 3,430,000	\$ 3,430,000
Finance Corp Participation	4,075,000	4,300,000	4,800,000	4,500,000
Finance Corp Corporate Associates	525,000	525,000	425,000	400,000
Rental Income	195,008	200,000	197,000	203,000
Administrative Miscellaneous	713,000	838,000	822,000	887,000
CSAC Conferences	460,000	460,000	393,000	500,000
Domestic Violence Grant Program ⁽¹⁾	0	0	85,000	150,000
County Engineers Association of California	193,060	205,000	203,000	209,000
Litigation Program	432,276	450,000	450,000	470,000
Operating Margin Appropriation Carryover	0	0	0	487,000
Total Revenues	\$ 10,023,850	\$ 10,408,000	\$ 10,805,000	\$ 11,236,000
Expenditures:				
Salaries & Employee Benefits	\$ 5,970,190	\$ 5,990,000	\$ 5,640,000	\$ 6,172,000
County Visits & Outreach	172,200	182,000	145,000	182,000
Leadership Outreach	110,000	110,000	155,000	160,000
NACo Meetings & Travel	140,000	155,000	125,000	155,000
Public Affairs/Communications	51,638	52,000	57,000	57,000
Conferences & Regional Meetings	726,534	748,000	778,000	799,000
Facilities	372,109	383,000	515,000	408,000
Office Operations	285,832	290,000	331,000	313,000
Organizational Partnerships	93,000	93,000	88,000	93,000
Outside Contracts	769,000	795,000	795,000	795,000
Domestic Violence Grant Program ⁽¹⁾	0	0	85,000	150,000
County Engineers Association of California	193,060	205,000	203,000	209,000
Litigation Program	432,276	450,000	442,000	470,000
California Counties Foundation/Institute	223,588	264,000	314,000	323,000
Driven to Serve Initiative	0	0	331,000	0
Operating Margin Carryover	0	0	487,000	496,000
Total Expenditures	\$ 9,539,427	\$ 9,717,000	\$ 10,491,000	\$ 10,782,000
YEAR END FUND BALANCE	\$ 484,422	\$ 691,000	\$ 314,000	\$ 454,000
Capital Improvement Fund	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
Contribution to the Operating Reserve	\$ 234,422	\$ 441,000	\$ 64,000	\$ 454,000

(1) Reflects grant funding secured from Blue Shield of CA. FY 2019-20 reflects \$85,000 of grant revenue and expenditures from first grant received. FY 2020-21 reflects revenue and expenses for a recently awarded \$298,000 grant for phase two of the DV Program. Funding for this program does not impact CSAC General Fund revenues.

CSAC Year-End Reserves FY 2015-16 through FY 2020-21



California State Association of Counties
Budget Status Report

July 2019 thru February 2020

	FY 2019 - 20 Adopted Budget	Year to Date Actual Through 2/29/20	YTD % of Budget (Feb = 67%)
Revenues:			
Membership Dues	3,430,000	3,430,506	100%
Finance Corp Participation	4,300,000	3,053,571	71%
Finance Corp - Corporate Associates	525,000	-	0% ⁽¹⁾
Rental Income	200,000	132,511	66%
Administrative Miscellaneous	838,000	669,054	80%
CSAC Conferences & Regional Mtgs.	460,000	373,925	81%
Domestic Violence Grant Program	0	67,727	- ⁽²⁾
County Engineers Assoc. of California (CEAC)	205,000	99,859	49%
Litigation Program	450,000	429,985	96%
Total Revenue	\$ 10,408,000	\$ 8,257,138	79%
Expenditures:			
Salaries/Benefits	5,990,000	3,633,749	61%
County Visits & Staff Outreach	182,000	94,046	52%
Leadership Outreach	110,000	127,207	116%
NACo Meetings & Travel	155,000	83,668	54%
Public Affairs/Communications	52,000	40,125	77%
CSAC Conferences & Regional Mtgs.	748,000	727,525	97%
Facilities	383,000	355,205	93%
Office Operations	290,000	201,478	69%
Organizational Partnerships	93,000	82,730	89%
Outside Contracts	795,000	509,269	64%
Domestic Violence Grant Program	0	67,727	- ⁽²⁾
County Engineers Assoc. of California (CEAC)	205,000	136,041	66%
Litigation Program	450,000	283,301	63%
Driven to Serve Initiative	0	237,739	-
California Counties Foundation	264,000	264,000	100%
Operating Margin Carryover	0	487,000	- ⁽³⁾
Total Expenditures	9,717,000	7,330,810	75%
YTD Net Income	\$ 691,000	\$ 926,328	

(1) Revenue from the Corporate Associates Program is reconciled and posted at the end of the fiscal year.

(2) Reflects Blue Shield of CA grant funding received and expended for the DV Program. No impact on CSAC General Fund.

(3) Reflects estimated 5% Operating Margin carryover to FY 2020-21. No expenditures realized in the current year.

**California State Association of Counties®
FY 2020-21 Proposed Budget**

ACCOUNT	EXPLANATIONS
REVENUE:	
MEMBERSHIP DUES	ANNUAL DUES FROM COUNTIES. NO INCREASE SCHEDULED FOR FY 2020-21.
FINANCE CORPORATION PARTICIPATION	CSAC FINANCE CORPORATION CONTRIBUTIONS TO CSAC.
CORPORATE ASSOCIATES PROGRAM	CORPPORATE ASSOCIATES PARTNERSHIP NET REVENUE.
RENTAL INCOME	RENTAL INCOME FOR 1100 K STREET.
ADMINISTRATIVE MISCELLANEOUS	1) ADMINISTRATION FEES COLLECTED FROM CSAC AFFILIATES FOR PAYROLL AND BENEFIT SERVICES; 2) SALES FOR CSAC ROSTERS, MAILING LIST AND LABELS; 3) PRINTING AND COPYING REVENUE GENERATED FROM THE CSAC PRINT SHOP; 4) INTEREST INCOME FROM BANK AND CALTRUST ACCOUNTS; 5) CONTRACT FOR COMPUTER SERVICES WITH LA COUNTY; 6) FEES FROM JOB ADVERTISING ON CSAC WEBSITE; 7) ADVOCACY SERVICES; 8) CHALLENGE AWARDS.
CSAC CONFERENCES	REGISTRATION FEES FOR CSAC ANNUAL CONFERENCE AND LEGISLATIVE CONFERENCE.
DOMESTIC VIOLENCE GRANT PROGRAM	PURSUANT TO AB 372 CSAC SECURED A \$298,000 GRANT FROM BLUE SHIELD OF CALIFORNIA. \$150,000 BUDGETED FOR FY 2020-21.
COUNTY ENGINEERS ASSOC. OF CALIFORNIA	COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA (CEAC) CONTRACT.
LITIGATION PROGRAM	FUNDED BY A SEPARATE FEE TO SUPPORT CSAC'S ADVOCACY IN STATE AND FEDERAL COURTS, AND TO COORDINATE LITIGATION INVOLVING MULTIPLE COUNTIES. INCLUDES A \$60,000 TRANSFER FROM CSAC GENERAL FUND FOR IN-HOUSE GENERAL COUNSEL LEGAL SERVICES.
EXPENDITURES:	
SALARIES/BENEFITS	1) SALARIES REFLECT A COLA AND AUTHORITY FOR POTENTIAL MERIT INCREASE; 2) EMPLOYEES THAT ARE TIER 1 PAY ABOUT 20% OF THE EMPLOYEE PORTION OF SBCERA; TIER 2 EMPLOYEES PAY 100% OF THE EMPLOYEE PORTION; 3) BENEFITS TO INCLUDE HEALTH, DENTAL, VISION, LIFE INSURANCE EAP AND WORKERS COMP; 4) PAYROLL TAX; 5) AUTO ALLOWANCE; 6) ANNUAL EMPLOYEE WORKSHOP; 7) PARKING; 8) 50% OF WELLNESS PROGRAM; 9) PROFESSIONAL DEVELOPMENT INITIATIVE.
COUNTY VISITS & OUTREACH	INCLUDES ALL IN AND OUT-OF-TOWN BUSINESS EXPENSES FOR LEGISLATIVE AND ADMINISTRATIVE STAFF.
LEADERSHIP OUTREACH	ALL BUSINESS EXPENSES FOR CSAC BOARD OF DIRECTORS, OFFICERS AND EXECUTIVE COMMITTEE.
NACO MEETINGS & TRAVEL	COSTS ASSOCIATED FOR ALL LEGISLATIVE, ADMINISTRATIVE STAFF AND BOARD MEMBERS TO ATTEND NACO SUPPORTED EVENTS.
PUBLIC AFFAIRS/COMMUNICATIONS	1) ALL COSTS ASSOCIATED WITH PRODUCING & DISTRIBUTING THE ROSTER; 2) CHALLENGE AWARDS; 3) LEGISLATIVE BULLETIN; 4) WEBSITE; 5) WRITTEN, AUDIO AND VIDEO COMMUNICATIONS.

**California State Association of Counties®
FY 2020-21 Proposed Budget**

ACCOUNT	EXPLANATIONS
CSAC CONFERENCES & REGIONAL MEETINGS	ALL COSTS ASSOCIATED WITH ANNUAL AND LEGISLATIVE CONFERENCES AND REGIONAL MEETINGS.
FACILITIES	ALL COSTS ASSOCIATED WITH THE MAINTENANCE OF 1100 K STREET. COSTS INCLUDE REPAIRS, UTILITIES, PHONES, INSURANCE, JANITORIAL, AND PROPERTY TAXES. ALSO INCLUDES STAFF SUPPORT.
OFFICE OPERATIONS	ALL COSTS ASSOCIATED WITH OPERATIONS SUCH AS 1) CELL PHONES; 2) MEMBERSHIP FEES; 3) OFFICE SUPPLIES; 4) POSTAGE/DELIVERY; 5) R&M AND PURCHASES OF COMPUTERS AND EQUIPMENT; 6) COPIERS AND BUSINESS EQUIPMENT.
ORGANIZATIONAL PARTNERSHIPS	CONTRIBUTIONS TO INSTITUTE FOR LOCAL GOVERNMENT(ILG), CSAC RESEARCH AFFILIATE. ALSO INCLUDES CONTRIBUTIONS IN SUPPORT OF COUNTY GOVERNMENT.
COUNTY ENGINEERS ASSOC. OF CALIFORNIA	COUNTY ENGINEERS ASSOCIATION OF CALIFORNIA EXPENDITURES.
OUTSIDE CONTRACTS	LEGAL CONSULTING , ACCOUNTING SERVICES AND PROFESSIONAL SERVICES SUCH AS FEDERAL ADVOCACY AND IT SERVICES.
DOMESTIC VIOLENCE GRANT PROGRAM	PURSUANT TO AB 372 CSAC SECURED A \$298,000 GRANT FROM BLUE SHIELD OF CALIFORNIA. \$150,000 BUDGETED FOR FY 2020-21.
LITIGATION PROGRAM	ALL COSTS ASSOCIATED WITH CSAC'S LITIGATION COORDINATION PROGRAM, AND IN-HOUSE GENERAL COUNSEL LEGAL SERVICES.
CALIFORNIA COUNTIES FOUNDATION - INSTITUTE	CONTRIBUTION TO CALIFORNIA COUNTIES FOUNDATION INSTITUTE TO ASSIST IN THE FACILITATION OF THE PROGRAM.
INITIATIVE CONTRIBUTIONS	REFLECTS USE OF NON-PUBLIC FUNDS CONTRIBUTIONS FOR BALLOT INITIATIVES.
<u>ADDITIONAL INFORMATION</u>	
CAPITOL IMPROVEMENT FUND	RESERVE FUND CREATED SPECIFICALLY FOR CSAC'S FACILITY CAPITAL IMPROVEMENTS IN ORDER TO BE PREPARED FOR ANY MAJOR MAINTENANCE REPAIRS OR UNEXPECTED FACILITY COSTS DURING THE YEAR.
OPERATING RESERVES	CSAC GENERAL RESERVE FUND POLICY CALLS FOR A MINIMUM OF 6-MONTHS OF THE OPERATING BUDGET.
SALARY SCHEDULE	CSAC SALARY SCHEDULE REFLECTS SALARY RANGES FOR APPROVED BUDGETED STAFF POSITIONS. APPROVAL OF THE SALARY SCHEDULE IS REQUIRED FOR COMPLIANCE WITH RECIPROCAL RETIREMENT AGREEMENTS BETWEEN PARTICIPATING RETIREMENT SYSTEMS.



CALIFORNIA STATE ASSOCIATION OF COUNTIES
SALARY SCHEDULE
FY 2020-21

1100 K Street
 Suite 101
 Sacramento
 California
 95814

Telephone
 916.327.7500

Facsimile
 916.441.5507

POSITION TITLE	ANNUAL SALARY	
Executive Director	\$ 290,000	350,000
Deputy Executive Director	\$ 175,000	275,000
Director of Public Affairs and Member Services	\$ 150,000	185,000
Senior Legislative Representative	\$ 150,000	175,000
Legislative Representative	\$ 110,000	150,000
Principal Policy & Fiscal Analyst	\$ 95,000	125,000
Member Affairs Manager	\$ 90,000	125,000
Financial Controller	\$ 85,000	100,000
Senior Legislative Analyst	\$ 85,000	100,000
Foundation Operations Manager	\$ 80,000	100,000
Project Manager	\$ 70,000	100,000
Program Manager	\$ 70,000	100,000
Print Services Manager	\$ 70,000	90,000
Communications Manager	\$ 70,000	90,000
Legislative Analyst	\$ 65,000	85,000
Video Production Supervisor	\$ 65,000	85,000
Training Program Coordinator	\$ 60,000	80,000
Executive Assistant	\$ 55,000	75,000
Meeting Planner	\$ 55,000	75,000
Marketing & Technology Program Specialist	\$ 50,000	70,000
Video Production Specialist	\$ 45,000	70,000
Administrative Assistant	\$ 45,000	70,000
Legislative Assistant	\$ 45,000	70,000
Accounting Technician	\$ 45,000	65,000
Administrative and Meetings Assistant	\$ 45,000	65,000
Office Assistant/Database Specialist	\$ 45,000	65,000
Facilities Specialist/Maintenance Manager (P/T)	\$ 25,000	40,000
Print Services Assistant	\$ 25,000	40,000



OFFICERS

President

Lisa A. Bartlett
Orange County

1st Vice President

James Gore
Sonoma County

2nd Vice President

Ed Valenzuela
Siskiyou County

Past President

Virginia Bass
Humboldt County



EXECUTIVE DIRECTOR

Graham Knaus

April 16, 2020

To: Members, CSAC Executive Committee

From: Lisa Bartlett, CSAC President and Orange County Supervisor
Graham Knaus, CSAC Executive Director
Darby Kernan, CSAC Deputy Executive Director of Legislative Services
Farrah McDaid Ting, Legislative Representative
Roshena Duree, Legislative Analyst

RE: Recommendation to Approve CSAC County Priorities for Mental Health Services Act Modernization – ACTION ITEM

Introduction. The CSAC Board of Directors approved the formation of a CSAC Mental Health Services Act (MHSA, or Proposition 63 of 2004) Working Group chaired by CSAC President Lisa Bartlett of Orange County by unanimous vote on December 5, 2019.

The purpose of the CSAC MHSA Working Group is to meet the current challenges facing county MHSA funding while devising strategies to protect this critical county funding source. Chair Bartlett solicited interest and made membership selections in early January. Membership includes County Supervisors, County Executives, and County Behavioral Health Directors.

Since its formation, the MHSA Working Group has met four times to discuss the current political landscape for MHSA, adopt three guiding principles, and formally develop a robust county-led proposal to increase the effectiveness, accountability, and transparency of MHSA funding.

Guiding Principles. The CSAC MHSA Working Group adopted the following three guiding principles on January 29. Please see the attachment for the full principles document:

- **Funding Protections** – County MHSA funding is an essential pillar of our county behavioral health systems. Preserving this crucial resource is a top priority for California’s counties. MHSA revenue allows counties to serve all ages, invest in prevention, and develop innovative interventions. MHSA funding also supports Medi-Cal specialty mental health services and helps bring in more than a billion dollars of federal financial participation for behavioral health services annually. For these reasons, counties oppose any change in MHSA funding for counties, since redirections, bifurcations, cost shifts and the like – either directly or indirectly – would negatively impact all behavioral health programs and the people counties currently serve.
- **Flexibility** – Create specific flexibility for MHSA funding to allow local stakeholder committees to prioritize and counties to serve those living with substance use disorders. This will help counties meet the unique needs of their residents and end the bureaucratic hurdles associated with providing services to people with co-occurring disorders and complex needs. Counties and local stakeholders are also clamoring for

flexibility between the Act’s funding silos, including Community Services and Supports, Innovation, and Prevention and Early Intervention. It is important to retain the Act’s emphasis on these critical priorities while also allowing local stakeholders, in conjunction with counties, to direct funding to the most urgent needs of their communities. Allowing MHSA funding to be expended on Substance Use Disorder services and softening the funding silos – while retaining critical local stakeholder and consumer input and direction – will help counties invest in prevention, intervention, innovation, and services that better meet the needs of their communities.

- **Transparency and Accountability** – Counties and county behavioral health departments strongly endorse transparency and accountability in all services and activities funded with public funds. To that end, counties support the collaborative development of measurable, data-driven outcomes for MHSA funding. We must also align public and stakeholder expectations with MHSA funding and expenditures by building on current MHSA reporting requirements to create comprehensive, timely, and transparent data without duplicating or creating burdensome workloads. Counties welcome the voices of consumers, stakeholders, organizations, executive and legislative leaders, academics and data scientists to ensure access to important data and robust outcomes for all MHSA activities.

Development of County Priorities for MHSA Modernization. Building on the above principles, the CSAC MHSA Working Group developed a set of proposals to “modernize” the MHSA. This process included all members of the working group driving toward consensus and unanimously adopting the attached “County Priorities for MHSA Modernization” on March 2. Each of these seven proposals are interdependent and carefully crafted to better meet the needs of counties and the people we serve. They were also designed for implementation through the legislative budget or policy process, since each furthers the original intent of the Act.

Please review the attachment “County Priorities for MHSA Modernization” for the full proposal. The seven pillars include:

- **Develop Statewide Accountability Outcome Measures**
- **Increase Transparency**
- **Provide Flexibility To Enhance Focus On Core Priorities**
- **Incorporate Substance Use Disorder Services**
- **Sustain Funding For Local Services**
- **Right-Size Reserves**
- **Amplify Innovation**

The CSAC MHSA Working Group has concluded their work as directed by the CSAC Board of Directors, and herein presents the “County Priorities for MHSA Modernization” for review and approval by the CSAC Executive Committee.

Resources.

CSAC MHSA Working Group Key Principles (Adopted January 29, 2020)

CSAC MHSA Memo as Reviewed by the CSAC Board of Directors (December 5, 2019):
https://www.counties.org/sites/main/files/file-attachments/csac_bod_mhsa_memo_-_final_approved_12-5-19.pdf

CSAC MHSA Legislation (As of April 02, 2020):
<https://ctweb.capitoltrack.com/public/publish.aspx?session=19&id=b125350c-9c06-4587-816d-b7d7ad62d4df>

Mental Health Services Act Funds – Amounts Subject to Reversion Before July 1, 2018 (October 2019)
2017 MHSA Audit by California Bureau of State Audits: “Mental Health Services Act: The State Could Better Ensure the Effective Use of Mental Health Services Act Funding” – Report 2017-117
<https://www.bsa.ca.gov/pdfs/reports/2017-117.pdf>

State Controller’s Office MHSA Revenues to Counties (by month and year)
https://www.sco.ca.gov/ard_payments_mentalhealthservicefund.html

MHSOAC Fiscal Reporting Tool: County Expenditures
<https://mhsoac.ca.gov/fiscal-reporting-tool>

Gatto Initiative Summary from Author:
<https://www.interventionca.org/about/>

Legislative Analyst’s Office Fiscal Estimate for the Gatto Initiative:
<https://lao.ca.gov/ballot/2019/190617.pdf>

MHSA Guiding Principles

Adopted by the CSAC MHSA Working Group

January 29, 2020

Introduction

The Mental Health Services Act (MHSA), or Proposition 63 of 2004, provides critical resources and support to improve the county behavioral health infrastructure in California. Since its passage, California's county-administered specialty mental health plans have implemented a range of community-based programs and services to serve all Californians at risk of or living with behavioral health issues.

Despite recent progress, counties and the MHSA remain under intense pressure. County behavioral health services are working hard to address new challenges, including homelessness, the opioid and methamphetamine epidemics, coordination with the justice system, and the rising rate of death by suicide among the state's youth. Governor Newsom and other leaders are calling for more assistance on these pressing issues, and trusted local stakeholders, behavioral health consumers, and families stand ready to help.

To that end, counties believe that California can continue to lead the nation and the world in behavioral health investments by protecting MHSA funding, instituting targeted spending options, and creating collaborative and robust measurement of outcomes. These three principles, developed with input from county supervisors, county executives, and county behavioral health directors, represent the foundation for the next chapter of county innovation with MHSA funding to better meet the current behavioral health needs of all Californians.

Key Principles

- **Funding Protections** – County MHSA funding is an essential pillar of our county behavioral health systems. Preserving this crucial resource is a top priority for California's counties. MHSA revenue allows counties to serve all ages, invest in prevention, and develop innovative interventions. MHSA funding also supports Medi-Cal specialty mental health services and helps bring in more than a billion dollars of federal financial participation for behavioral health services annually. For these reasons, counties oppose any change in MHSA funding for counties, since redirections, bifurcations, cost shifts and the like – either directly or indirectly – would negatively impact all behavioral health programs and the people counties currently serve.
- **Flexibility** – Create specific flexibility for MHSA funding to allow local stakeholder committees to prioritize and counties to serve those living with substance use disorders. This will help counties meet the unique needs of their residents and end the bureaucratic hurdles associated with providing services to people with co-occurring disorders and complex needs. Counties and local stakeholders are also clamoring for flexibility between the Act's funding silos, including Community Services and Supports, Innovation, and Prevention and Early Intervention. It is important to retain the Act's emphasis on these critical priorities while also allowing local

stakeholders, in conjunction with counties, to direct funding to the most urgent needs of their communities. Allowing MHSA funding to be expended on Substance Use Disorder services and softening the funding silos – while retaining critical local stakeholder and consumer input and direction – will help counties invest in prevention, intervention, innovation, and services that better meet the needs of their communities.

- Transparency and Accountability – Counties and county behavioral health departments strongly endorse transparency and accountability in all services and activities funded with public funds. To that end, counties support the collaborative development of measurable, data-driven outcomes for MHSA funding. We must also align public and stakeholder expectations with MHSA funding and expenditures by building on current MHSA reporting requirements to create comprehensive, timely, and transparent data without duplicating or creating burdensome workloads. Counties welcome the voices of consumers, stakeholders, organizations, executive and legislative leaders, academics and data scientists to ensure access to important data and robust outcomes for all MHSA activities.

-end-

COUNTY PRIORITIES FOR MHSA MODERNIZATION

Approved by the CSAC MHSA Working Group on March 9, 2020

The Mental Health Services Act (Proposition 63, MHSA), passed by voters in 2004, provides critical resources for county behavioral health programs to implement the “whatever it takes” model of recovery for those living with mental illness. The MHSA helps support vital treatment, prevention, and innovative services for all Californians regardless of age, ethnicity, location, or income.

The Newsom Administration has called on MHSA stakeholders to consider reforms to better align with the administration’s focus on several key issues, including prioritizing the needs of homeless, justice-involved and at-risk youth populations. We believe that the concepts outlined below would help to facilitate that focus, along with improving the flexibility of counties to expand the “whatever it takes” ethos to foster prevention, intervention, and recovery efforts for individuals with mental health and substance use disorder needs.

To that end, we offer seven simple strategies to sustain our mission to serve all Californians with MHSA funding:

DEVELOP STATEWIDE ACCOUNTABILITY OUTCOME MEASURES

Increase the efficacy and accountability of MHSA funding by developing robust statewide outcome measures for key populations. We recommend convening counties and a diverse team of experts, client and family representatives, and data scientists to develop measurable and timely shared outcomes for MHSA-funded programs statewide. The MHSA’s existing seven negative outcomes under Prevention and Early Intervention funds should serve as the foundation for the development of measurable outcomes.

INCREASE TRANSPARENCY

Bolster MHSA transparency for counties, the state, and the public by building on current county data reporting requirements to strengthen and improve state-level reporting and data sharing. Improving accountability and transparency practices around the MHSA, including timely reporting and measurement against goals in the key areas, is critical to ensuring positive outcomes for the people we serve.

PROVIDE FLEXIBILITY TO ENHANCE FOCUS ON CORE PRIORITIES

Regulatory caps on MHSA funding components hamper our ability to implement the “whatever it takes” model for some of the sickest and highest-cost clients we serve, including those who are homeless or involved in the criminal justice system. Increasing the flexibility between funding categories allows counties to respond to pressing local needs and the volatility of MHSA funding, while also preserving the Act’s directive to reduce seven identified negative outcomes, including: untreated mental illness; suicide; incarcerations; school failure or dropout; unemployment; prolonged suffering; homelessness; and removal of children from their homes. Any changes to the funding structure must also remain responsive to local decision-making and preserve opportunities for community input.

INCORPORATE SUBSTANCE USE DISORDER SERVICES

To continue fidelity to the “whatever it takes” model of recovery and integrated care, counties seek additional flexibility to integrate MHSA funding for substance use disorder services, including prevention and outreach efforts. Substance use disorders are widely classified as a mental illness, and the Journal of the American Medical Association estimates that roughly 50 percent of individuals with serious mental illness are also living with a substance use disorder. Additional flexibility will reduce rigid funding barriers and bolster counties’ ability to make progress on new accountability metrics by allowing counties to more comprehensively serve our most critical and complicated populations with MHSA-funded services.

SUSTAIN FUNDING FOR LOCAL SERVICES

The sustainability of county MHSA funding is of critical importance to the people, providers, and programs within the county behavioral health safety net today. Counties are already responsible for specialty mental health services through Medi-Cal and providing a broader community mental health safety net regardless of income via the Bronzan-McCorquodale Act requirements. In addition, counties are expert at braiding multiple funding streams to provide a broad range of Medi-Cal and non-Medi-Cal funded services to various vulnerable communities. Preserving this critical funding and aligning outcome measures, transparency, and flexibility will ensure a future for our innovative services and supports, such as Full Service Partnerships, supportive housing, and grief recovery services for all ages and payer types.

RIGHT-SIZE RESERVES

Increase available funding by adjusting reserve levels to maximize flexibility and align with policy goals. Current law *requires* county reserves of no more than 33 percent of the average of the last five years of Community Services and Supports funding, not **total** MHSA funding received by each county. Should the additional accountability and flexibility above be implemented, along with the development of clear criteria for accessing reserve funding, it makes sense to reduce the current reserve level percentage in order to adjust for a comparable prudent reserve applied to all MHSA funding directly received by a county.

AMPLIFY INNOVATION

Maximize innovation funding and outcomes by expanding the definition of innovation, further streamlining the process for funding innovative programs, and allow counties to sustain successful innovations. Counties also seek to continue the development of community-defined practices to better meet the diverse needs of Californians, share county- and data-driven best practices and outcomes to propagate innovation statewide, and support multi-county or regional initiatives with both county and non-county partners.

-end-



April 16, 2020

To: CSAC Executive Committee

From: Leonard Moty, President
Alan Fernandes, Chief Executive Officer

RE: CSAC Finance Corporation Update

CSAC Finance Corporation Board of Directors

The CSAC Finance Corporation (CSAC FC) Board of Directors cancelled its in-person annual meeting that was scheduled for April 2nd & 3rd in Napa County. Instead, the Board met via teleconference on April 15th to take action on the Budget among other necessary action items required as part of its annual meeting.

While the fiscal outlook in the coming fiscal year is uncertain, the CSAC FC Board took action based on the actual performance of 2019-20 revenues but anticipates a need to revise its budget at the Fall meeting.

As previously reported, over the past 4 years the CSAC Finance Corporation has increased its contribution to CSAC by more than 30% and has in the process has become a larger percentage of CSAC's annual budget. As such, the CSAC FC understands the vital role it plays regarding the overall fiscal health of the organization.

The financial position of the CSAC Finance Corporation stable and staff is focused on preserving the vital revenue streams that make up the complete program offerings of the organization.

New Program Update

The CSAC FC program Easy Smart Pay, is a payment-processing portal designed to modernize and simplify the taxpayer experience. Specifically, the payment platform allows taxpayers in partner counties to customize payments in timing and source. At the September CSAC Finance Corporation Board meeting, the CSAC Finance Corporation Board voted to expand the partnership to welcome NACo into the partnership as an investor partner. We are in the process of finalizing this partnership with NACo.

Recently, this program assisted during the COVID-19 crisis by adding another county (Kings County) to the platform and allowed residents of that county to utilize the payment platform for this most recent April property tax installment. This was useful to the County while reduced office hours were in place to enable the collection of this important revenue stream to continue. The platform remains

operational in two other counties in California (San Luis Obispo and Yolo) with plans to expand to many others next year and eventually nationally with the assistance of NACo.

CSAC Regional Meeting

As you know, we were required to postpone the Regional Meeting that was scheduled to take place in Shasta County on April 9th. We intend to reschedule this meeting for the Fall so that we can continue to provide a focused gathering intended to share the best practices of Public, Private Partnerships, Infrastructure and Cash Management.

Corporate Associates Program

The Corporate Associates program fiscal year is finishing strong with 69 partners across the three levels. New partners since the last report include: Precision Engineering, Blue Shield, Baron & Budd, Southern California Edison, Cerner Corporation and the Performance Based Building Coalition. Business engagement remains strong at every CSAC event, including the recent CA Delegation reception at the NACo Legislative Conference in Washington, D.C., with 7 partners sponsoring.

During the recent SIP order, staff has been reaching out to partners individually across all levels. The Corporate Associates engagement remains strong and they are committed to CSAC and hoping to help during this time in any way possible. Many of them have been proactively reaching out to CSAC and to our members to provide assistance and education. The most current Partner roster is included in this report.

For more information on CSAC Finance Corporation please visit our website at: (www.csacfc.org) call us at (916) 650-8137 or email Alan Fernandes (alan@csacfc.org), or Jim Manker (jim@csacfc.org)



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EXECUTIVE DIRECTOR

Graham Knaus

April 16, 2020

TO: CSAC Executive Committee

FROM: Manuel Rivas, Jr., Chief Executive Officer, California Counties Foundation
Chastity Benson, Operations Manager, California Counties Foundation
Diana Medina, Project Manager, CSAC Support Hub for Criminal Justice Programming

SUBJECT: Operations & Foundation Report

On March 19, 2020, Governor Newsom issued, Executive Order N-33-20, a stay at home order to protect the health and well-being of all Californians and to establish consistency across the State in order to slow down the spread of COVID-19. The Governor’s proclamation build upon State’s public health experts that determined that non-essential gatherings must be limited to no more than 250 people, while smaller events can proceed only if the organizers can implement social distancing of 6 feet per person. This memorandum highlights CSAC’s response to these orders.

CSAC Member Services

Major Conferences & Regional Meetings – The safety of our members, our employees and communities is CSAC’s number one priority; and given the uncertainty of the Coronavirus pandemic crisis, we made a determination to cancel a number of upcoming meetings, including the CSAC Spring Legislative Conference that was scheduled for May 27-28, 2020. Despite the cancellation, please save the date of May 28th for the scheduled Board of Directors meeting and a possible Legislative Action Day in Sacramento as we intend to hold the meeting if the situation permits it.

Other key meetings canceled included the Spring Regional Meeting that was slated for early April in Shasta County, the joint CSAC-League of California Cities Public Works Directors Conference, and 29 CSAC Institute courses or events. For your reference attached is a list of the affected events.

Additionally, the National Association of Counties (NACo) was also forced to cancel the 2020 Western Interstate Region Annual Conference that was scheduled for mid-May in Mariposa County. CSAC had been working closely with NACo, Mariposa County and RCRC on planning the conference. NACo is exploring the idea of holding the 2021 WIR Conference in Mariposa County.

Promoting County Best Practices – CSAC was in the midst of releasing our videos and blogs spotlighting the 2019 Challenge Award-winning programs when the COVID-19 pandemic struck. We thought it was best to delay additional releases until our county members had better opportunities to learn from them. To date, we have released material on six programs, and another three are ready for release. We hope to continue visiting counties in the near future to video the rest of the innovative programs.

We are also delaying the launch of the 2020 Challenge Awards until the end of April. At that time we will make a final determination on a timeline that works best for our members.

CSAC Institute

Institute Course Cancellations – As of March 16, 2020, the Institute cancelled or postponed 11 classes and special programs through April 17, including:

- Two classes in each satellite campus offered in Mendocino, San Diego, Tulare, and Santa Cruz counties have been postponed.
- Three classes in our main Sacramento campus have been cancelled.
- *So You Want to be the County CEO* seminar planned for April 1-3 was also postponed.

Furthermore, in consultation with CSAC officers and Chief Executive Officers from affected host campuses, CSAC is proceeding to cancel remaining Institute classes through June 30, 2020, as a result of the ongoing uncertainty from the Coronavirus public health crisis. As referenced above, attached is a full list of classes cancelled/postponed through June 30th

Institute staff is working on a contingency plan to reschedule the classes at the satellite campuses and promotion for classes this fall.

Faculty Development Workshop – This intensive workshop was created for County practitioners interested in enhancing their instructional practices and serving on the faculty of CSAC Institute. Twenty-on participants from 18 counties participated in two sessions facilitated by CSAC Institute Dean Bill Chiat. Several new Institute courses will be created, including *Leading and Sustaining Teams*, *Developing Leaders through Coaching: Bring Out their Best*, and *New Manager: 101*. Many of the county practitioners are leaders in their respective counties and helping the county respond to the coronavirus pandemic. As such, we have extended the deadline for the completed course outline, curriculum and instructor guides to mid-June.

CSAC Institute Graduates – Twenty-one Santa Cruz County senior staff were set to receive their CSAC Institute Executive Credential on March 24, 2020 during the Board of Supervisors meeting. Similarly, the California County Information Services Directors Association (CCISDA) planned to recognize 20 county IT senior staff for completing their CSAC Institute IT Executive Credential on April 27. Due to the current crisis, both recognitions have been postponed.

CSAC Institute Summer Fall Schedule – We are delaying the launch of registration for the 2020 Summer-Fall semester, which includes classes scheduled at our new satellite campuses opening in Alameda and Riverside counties. In the coming weeks, staff will work with our satellite campus partners to determine the appropriate launch date for the new semester.

CSAC Support Hub for Criminal Justice Programming

Counties are in emergency response mode as priorities and resources are shifting to address this ever changing COVID-19 emergency situation. Our planned site visits for March/April have

been cancelled. This will impact the project's timelines particularly for new partner counties – Los Angeles, Contra Costa, and Stanislaus – where these visits were going to serve as the time to kick off project workgroups. We're also continuing to provide coaching and technical assistance to partner Counties who have time and bandwidth on their teams.

Our team is assessing what tools and resources we can compile to help support counties in the short-term as well as what shifts need to be made for the project long-term. Over the coming weeks our team is reaching out to all County partners to gauge what key challenges they are facing and offer support. In addition, we are working with our funders to request project extensions.

We are also planning to shift to providing online technical support and training with the teams who are available and have bandwidth. Lastly, we are taking advantage of this time to continue to develop our training and education materials related to our Strategic Framework for Data Driven and Evidence Based Practice.

We will continue to keep you posted.



**CSAC INSTITUTE CLASS CANCELLATION / POSTPONEMENT
March 12 – June 30, 2020**

Date	Campus	Class Name	Total Registrants
March 12, 2020	Mendocino/Lake	Mastering Social Media Basics	61
March 13, 2020	San Diego	How to Be Human at Work	36
March 19, 2020	Santa Cruz	Art & Practice of Organizational Leadership	38
March 20, 2020	Tulare	County Budgeting and Financial Planning	57
March 27, 2020	Sacramento	Financing California Counties: The History	43
April 9, 2020	Sacramento	IT Security Strategy	12
April 9, 2020	Mendocino/Lake	Negotiations and Collaboration in Complex Environments	60
April 10, 2020	Sacramento	Manage Conflict	37
April 10, 2020	San Diego	Thinking and Acting Strategically in Trying Times	30
April 16, 2020	Santa Cruz	Crafting and Implementing Strategic Plans	35
April 17, 2020	Tulare	Talent Development and Succession Planning	51
April 23, 2020	Sacramento	Communicating and Presenting Complex Issues and Data	32
April 30, 2020	Sacramento	Make Your County Seen: Marketing	11
May 8, 2020	Sacramento	Unraveling Public Retirement Systems and OPEB	9
May 8, 2020	San Diego	Art & Practice of Organizational Leadership	11
May 14, 2020	Mendocino/Lake	World Class Contracting, Contract Management & Procurement	61
May 15, 2020	Tulare	How to be Human at Work	56
May 15, 2020	Sacramento	Reengineering and Reimagining County Business Practices	21
May 21, 2020	Santa Cruz	Leadership By Values	39
May 21-22, 2020	Sacramento	Leading with Emotional Intelligence	32
June 4, 2020	Pop-Up Campus - Mariposa	Polish Your Writing	0
June 5, 2020	Pop-Up Campus - Mariposa	Leading Consciously: The Science of Unconscious (Implicit) Bias	0
June 5, 2020	Sacramento	Drama in the County: Acting Techniques	11
June 11, 2020	Sacramento	IT Organizational Culture	28
June 11, 2020	Mendocino/Lake	Polish Your Writing	62
June 12, 2020	Sacramento	Art & Practice of Organizational Leadership	27
June 12, 2020	San Diego	Local Governance in California	12
June 19, 2020	Tulare	Local Governance in California	44
June 19, 2020	Sacramento	Intergenerational Leadership	23



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EXECUTIVE DIRECTOR

Graham Knaus

April 16, 2020

TO: CSAC Executive Committee

FROM: Manuel Rivas, Jr., Deputy Executive Director of Operations and Member Services
David Liebler, Director of Public Affairs and Member Services

SUBJECT: Communications Report

Since the COVID-19 pandemic has become the number one issue in California, CSAC's Communications Team has focused its efforts on developing a wide variety of materials being used across a number of platforms. The principal goal is to support CSAC's legislative advocacy, keep our members informed, provide a one-stop shop for numerous resources, and convey the need for Californians to abide by shelter in place and social distancing orders. CSAC communications will continue with our work on COVID-19 as long as needed. Our work during the first 10 days of the state shelter in place order included:

Legislative Team Assistance – CSAC communications has been working closely with our Legislative team on a daily basis. Our assistance has included providing early morning media updates and evening news summaries, distributing pertinent breaking news and order from the Governor's Office as well as state and federal agencies, teaming up on media responses, and helping collect needed data.

CSAC Resources Page on Website – CSAC Communications created a [COVID-19 Resources Page](#) on our website. The dynamic page is enhanced daily with new links of potential interest to our members and the general public. Sections include information from county, state and federal agencies, an interactive map with links to county emergency declarations and shelter in place order; web links to coronavirus information in all 58 counties; executive orders and directives from the Governor; communications resources; CSAC and NACo updates; CSAC affiliate resources; employer resources and guidance; and corporate partner resources.

Interactive Map – Staff developed an [interactive map](#) that allows viewers to access any California County to call up that specific county's emergency declaration and/or shelter in place order. Due to the dynamic nature of the COVID-19 crisis during the week of March 16-20, we updated the map twice a day until the Governor's shelter in place order went into effect. The map, which lives on the CSAC COVID-19 resources webpage, has served as a valuable resource for county officials, the media, community-based organizations, corporate associates and CSAC staff.

Social Media – During times of crisis, CSAC's social media – particularly our [Twitter feed](#) – sees a significant increase in interest. Individuals are seeking information they can easily access and CSAC's Twitter feed is constantly updated with the latest news, CSAC updates, as well as information videos and graphics. Between March 15 and March 27, CSAC's Twitter page received more than 260,000 views – an increase of approximately 100 percent over regular traffic. In March alone, our views will top 400,000. CSAC is also utilizing Youtube, Facebook and

Instagram to distribute information. We are also supporting CSAC Executive Director Graham Knaus to enhance and promote his social media messaging to his follower audience.

Working with County PIOs – CSAC Communications have become a resource for County Public Information Officers who were looking for examples on how other counties were handling COVID-19 messaging. CSAC staff has handled a number of calls from County PIOs seeking information. In response, CSAC created a [Communications Resources page](#) on our overall coronavirus resources web page. Included in this section is a growing list of examples from rural, suburban and urban counties.

Media Inquiries – CSAC has responded to more than a dozen media inquiries since the Bay Area Counties ordered shelter in place. Reporters were seeking information on a wide variety of issues, including clarification on how the Governor’s shelter-in-place orders is impacting Counties, potential fiscal impact to counties from the pandemic, potential postponement in property taxes, and tenant protection orders adopted by Counties. We anticipate media inquiries to increase as the pandemic continues.

Video Production – In a 10-day period starting March 17, a number of external and internal videos pertaining to COVID-19 have been produced by CSAC communications. The team has written and produced four PSA videos: “California Strong” (15- and 30-second versions); “California Counties Provide Vital Services” and two brief “Stay Healthy, California” videos. CSAC also helped produce three videos featuring the CSAC Executive Director: one featuring the importance of working remotely and sheltering in place, and two internal video messages for CSAC staff. The external videos have been shared across all CSAC social media platforms. Additional videos are in the works.

The County Voice Blog – CSAC’s blog, *The County Voice*, has been utilized to send positive messages to our membership since the shelter in place orders were given. The March 18th blog titled “Counties Rise to the Challenge of COVID-19” was authored by CSAC Executive Director Graham Knaus; the March 25th article, “California Strong,” was co-written by CSAC President Lisa Bartlett and the CSAC Executive Director.

Weekly CSAC Bulletin – The March 19th and 27th editions of The CSAC Bulletin focused on a variety of information surrounding COVID-19. A total of 15 articles pertaining to the pandemic were featured in the two editions. Subjects ran the gamut, from state and federal updates to impacts at the local level. COVID-19 will continue to be a major topic in the Bulletin as long as the pandemic continues.

Graphics for Social Media – CSAC has also created a number of graphics pertaining to COVID-19 that are being used on social media. These include a spotlight on the interactive county map developed by CSAC, a graphic showing how fast coronavirus can spread without social distancing, a promotion for blood donations, and two graphic depictions of positive tweets by CSAC Executive Director Graham Knaus.

Daily Morning Clips/Evening Morning Summaries – Each morning, the CSAC Communications unit provides the CSAC executive team with an early morning summary of major media articles focusing on COVID-19. This provides an easy-go-read look at major issues in California being reported on by the media. In the evening, a summary of the top COVID-19 news is produced for the daily updates provided to our members by the CSAC legislative team.



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EXECUTIVE DIRECTOR
Jennifer B. Henning

MEMORANDUM

To: Supervisor Lisa Bartlett, President, and
Members of the CSAC Executive Committee

From: Jennifer Henning, Litigation Coordinator

Date: April 16, 2020

Re: Litigation Coordination Program Update

This memorandum will provide you with information on the Litigation Coordination Program's new case activity since your January 16, 2020 Executive Committee meeting. Recent CSAC court filings are available on CSAC's website at: <http://www.csac.counties.org/csac-litigation-coordination-program>.

The following jurisdictions are receiving amicus support in the new cases described in this report:

COUNTIES	CITIES	OTHER AGENCIES
Butte Los Angeles (3 Cases) Monterey Napa San Diego (2 Cases) Santa Barbara	San Mateo	Contra Costa County Fire Protection District Santa Clara Valley Water Dist.

Association for Los Angeles Deputy Sheriffs v. County of Los Angeles
42 Cal.App.5th 918 (2d Dist. Dec. 2, 2019)(B289597), *petition for rehearing denied* (Dec. 24, 2019), *petition for review denied* (Feb. 26, 2020)(S260114)
Status: Case Closed

ALADS brought this action against Los Angeles County alleging a breach of their labor agreement by failing to comply with the MOU's compensation provisions. Those provisions required the County to match compensation increases given to other County safety employee unions. ALADS sought relief on behalf of all of its members even though the grievance procedures in the MOU are only available to individual employees. ALADS argued that it was not required to exhaust any administrative remedies under the MOU because those remedies apply only to its members and it filed this lawsuit as an entity. ALADS further argued that because those procedures would require each of the thousands of individual ALADS members to pursue a grievance through arbitration to obtain the relief that ALADS seeks in this lawsuit, the administrative remedy is not

April 16, 2020

adequate. The Court of Appeal agreed, and held that because the MOU does not give ALADS's members a class grievance right, ALADS is excused from exhaustion. "The inadequacy of available administrative procedures is a well-established exception to the rule that a party must exhaust administrative remedies before seeking judicial relief." CSAC supported the County's Petition for Review, but review was denied.

Chinese Theatres v. County of Los Angeles

Pending in the Second Appellate District (filed Nov. 26, 2019) (B302708)

Status: Amicus Brief Due April 16, 2020

Los Angeles County is contesting a trial court's award of attorneys' fees under Rev. & Tax. Code section 1611.6, which allows an award if the Assessment Appeals Board's findings are so deficient that the Court needs to tell the AAB to do them over. The context of the award comes out of a commercial property valuation. The AAB decided that an intangible asset (the value of the business name on the side of a building) was 50% of the contract price, but on appeal the superior court determined it was 100%. At that point, that County and the taxpayer went back and forth about whether the Court had to remand the case to the AAB to implement the Court's decision, with the County arguing that the trial court could just enter judgment as to the taxable value. The trial court sided with the taxpayer, agreed to remand, but with language in the judgment that the "sole purpose" of the remand was to enter a specified dollar amount on the tax roll. The taxpayer brought a motion for attorneys' fees under section 1611.6, which the County opposed because the AAB did not have to undertake any additional findings on remand. But the trial court again sided with the taxpayer, concluding that the original ruling against the county impliedly ordered more findings. The County has appealed, and CSAC will file a brief in support.

County of Butte v. Department of Water Resources

Previously published at: 39 Cal.App.5th 708 (3d Dist. Sept. 5, 2019)(C071785), *petition for review granted* (Dec. 11, 2019)(S258574)

Status: Amicus Brief Due May 26, 2020

The California Department of Water Resources developed an EIR in connection with its application to extend its federal license under the Federal Power Act to operate the Oroville Dam. Butte and Plumas Counties brought this CEQA action. Though neither party raised it at the trial court or initial appellate briefing, when the CEQA challenge was pending in the Third Appellate District, the court requested supplemental briefing on whether the Federal Power Act preempted the counties' state court CEQA challenge. The appellate court thereafter determined that it did not have jurisdiction to consider the CEQA claims because CEQA was preempted by the Federal Power Act, so only the Federal Energy Regulatory Commission (FERC) can provide relief. After the Counties sought Supreme Court review (which CSAC supported), the Court directed the Court of Appeal to reconsider the case. However, the Court of Appeal reached the same conclusion on reconsideration, concluding that the Federal Power Act leaves "no sphere of regulatory freedom in which state environmental laws may operate as self-governance." The Supreme Court has again granted review, and CSAC will file a brief in support.

April 16, 2020

County of Santa Barbara v. Superior Court (S. Cal. Edison)

Writ Petition Denied by Second Appellate District (Feb. 5, 2020) (B303890), *petition for review denied* (Apr. 1, 2020)(S260731)

Status: Case Closed

This case arises out of the December 2017 Thomas Fire in Ventura and Santa Barbara Counties, and the damages caused by both the fires and the debris flows that followed. Thousands of individuals and their insurers sued Southern California Edison, arguing that Edison's power lines sparked the Thomas Fire and therefore also caused the post-fire debris flows. Santa Barbara County was not sued. However, Edison filed a cross-complaint against the County alleging equitable indemnity based on inverse condemnation and various torts. The County challenged Edison's claim of indemnity based on inverse condemnation, arguing that a claim for equitable indemnity requires a tort claim that provides for joint and several liability, and inverse is not such a claim. The superior court, while recognizing that (1) joint and several liability is required for indemnity; and (2) that inverse condemnation did not give rise to joint and several liability, nonetheless ruled that inverse condemnation could support Edison's indemnity and contribution claims because the event—the Thomas Fire—could give rise to joint liability under the various tort theories. The county's writ petition was denied by the Court of Appeal. The county sought Supreme Court review, which CSAC supported, but review was denied.

Conservatorship of K.P. (Public Guardian of the County of Los Angeles v. K.P.)

39 Cal.App.5th 254 (2d. Dist. Aug. 28, 2019)(B291510), *petition for review granted* (Nov. 29, 2019)(S258212)

Status: Amicus Brief Due July 2, 2020

A jury found K.P. gravely disabled in an action brought by the Public Guardian seeking reappointment as K.P.'s conservator under the LPS Act. K.P. appealed, arguing the trial court erred in omitting a jury instruction that would have required a finding that K.P. was unwilling or unable to voluntarily accept meaningful treatment. The Court of Appeal affirmed because the relevant portion of the LPS Act (Welf. & Inst. Code § 5352) was enacted to allow treatment facilities to initiate proceedings when admitting an uncooperative patient, not to add an additional element to establishing conservatorship itself. (*Conservatorship of Symington* (1989) 209 Cal.App.3d 1464.) Thus, the trial court did not commit error when it refused to instruct the jury that the Public Guardian needed to prove that the proposed conservatee was unwilling or unable to seek meaningful voluntary treatment to establish an LPS conservatorship. The Supreme Court has granted review, limited to the following question: Must the trier of fact find, beyond a reasonable doubt, that the objector is unwilling or unable voluntarily to accept meaningful treatment before a conservator can be appointed or reappointed under the LPS Act? CSAC will file a brief in support of the LA County Public Guardian.

Contra Costa County Fire Protection Dist. v. PERB

Pending in the First Appellate District (filed April 5, 2019)(A156897)

Status: Fully Briefed; Case Pending

Reversing the decision of the Chief Administrative Law Judge, PERB found that the Fire Protection District's negotiator's use of terminology in negotiations that differentiated between "unrepresented" and "represented" management, and indicated that

April 16, 2020

longevity pay would be reserved for “unrepresented management,” was discriminatory and “inherently destructive” of employee rights. PERB’s analysis did not examine the case as a bad faith bargaining case, instead evaluating the statements under the more malleable rubric of “interference” and “discrimination” case law. Also unprecedented in PERB and NLRB case law, the Decision required the District to modify the MOU to include longevity pay. From start to finish, the case took 9 years to resolve, so backpay is estimated at \$1 million. A lengthy dissent found, among other things, that the Decision “creates automatic parity of benefits between represented and unrepresented employees, or at least a strong presumption of such parity, by cloaking what is essentially a bargaining case in the garb of discrimination and interference.” CSAC has filed a brief in support of the District.

Golden Door Properties v. Superior Court (County of San Diego)

Pending in the Fourth Appellate District, Division One (filed Oct. 2, 2019)(D076605)

Status: Fully Briefed; Case Pending

Golden Door filed lawsuits challenging a development project on CEQA and other grounds. One of plaintiff’s claims is that the County’s email retention policy, which automatically deletes emails after 60 days unless someone on the email saves it, (a) violates the Public Records Act, and (b) violates CEQA because it deletes documents that arguably should be part of the administrative record. Golden Door also claims that CEQA largely overrides the Public Records Act’s exemptions and that documents that would normally be exempt under the deliberative process exemption must be disclosed for incorporation into the administrative record. A discovery referee ruled in the County’s favor. Golden Door filed writ petitions with the Court of Appeal, which were summarily denied. However, Golden Door then filed a petition for review with the California Supreme Court and the Supreme Court granted the petition and ordered the Court of Appeal to take up Golden Door’s writ petitions. CSAC filed a brief in support of the County in the Court of Appeal.

Kim v. County of Monterey

43 Cal.App.5th 312 (6th Dist. Dec. 12, 2019)(H045577), *petition for review denied* (Mar. 25, 2020)(S260257)

Status: Case Closed

Plaintiff sued the County after he was injured in a motorcycle crash at an amateur event at the Laguna Seca Raceway when he collided with sandbags that were placed near the track for erosion control. The trial court dismissed the case, but the Court of Appeal reversed in a 2-1 opinion. The court declined to apply the hazardous recreation immunity, and found instead that the county could be held liable for a dangerous condition of public property if plaintiff could show that the presence of sandbags on or near a track is not an inherent risk of amateur motorcycle track racing. The court also found that there were triable issues of fact as to whether the county’s conduct amounted to gross, as opposed to ordinary, negligence. CSAC support Monterey County’s petition for Supreme Court review, but review was denied.

April 16, 2020

Ruiz v. County of San Diego

Unpublished Opinion of the Fourth Appellate District, 2020 Cal.App.Unpub.LEXIS 1769 (4th Dist. Div. 1 Mar. 17, 2020)(D074654)

Status: Publication Request Due April 6, 2020

Plaintiffs own property that was damaged when a storm drain pipe located on the property ruptured. The pipe was constructed by the developer of the property, and the County specifically rejected a storm drain easement for the pipe. It is undisputed that the County does not own, has never maintained, and did not participate in the construction or improvements to the pipe. Nevertheless, the trial court held the County liable in inverse condemnation and ordered the County to pay for repairs to the pipe as well as damage to personal property. In an unpublished opinion, the Court of Appeal reversed, finding that plaintiffs' main claim that the storm drain pipe became a public improvement because 'public water' drained through it failed both on the record and under the case law. The court also found the evidence that the County had acted unreasonably to be unpersuasive since "the critical inquiry' is not whether the public entity acted reasonably with respect to someone else's property, but whether 'the [public entity] acted reasonably in its maintenance and control over those portions of the drainage system it does own.'" CSAC filed a brief in support of the County, and will now be requesting that the opinion be published.

San Francisco Bay Area Renters Federation v. City of San Mateo

Pending in the First Appellate District (filed Jan. 13, 2020)(A159320)

Status: Amicus Brief Due June 9, 2020

This case is an action against the City of San Mateo brought under the Housing Accountability Act (HAA), adopted in 2017. The City denied an application for a ten unit market rate development on the ground that it did not comply with a specific design guideline requiring that upper floors be stepped back if a height discrepancy of more than one story existed between the proposed building and an adjacent building. Petitioners relied heavily upon Gov't Code section 65589.5 (f)(4), a controversial new HAA provision, which states that a project is "deemed consistent" with objective standards if there is substantial evidence that would allow a reasonable person to conclude that it is consistent, regardless of what the city council or county board concludes. The trial court denied the petition, agreeing with the city's argument that the city is entitled to deference in interpreting its own standard, and that (f)(4) raises constitutional concerns, including unlawful delegation. The court also agreed that the petitioners' interpretation of (f)(4) ran afoul of San Mateo's charter city/home rule protection. The case is now on appeal to the First District, and the Attorney General has intervened. CSAC will file a brief in support of the City.

Santa Clara Valley Water Dist.v. San Francisco Bay Regional Water Quality Control Bd

Pending in the First Appellate District (filed May 8, 2019)(A157127)

Status: Amicus Brief Due May 22, 2020

This litigation involves a construction and maintenance project where the US Army Corps of Engineers is responsible for design and construction of the Project, plaintiff water district, as a local project sponsor, is responsible for acquiring real property rights, making the land available to the Corps for construction, and undertaking maintenance of the creek

April 16, 2020

channel once the Project is constructed. The District certified an EIR for the project, concluding that its impacts to biological resources, hydrology, and water quality would be less than significant or less than significant with mitigation. The San Francisco Bay Regional Water Quality Control Board (Regional Board) approved a Section 401 certification, and the Corps began construction of the project. More than one year later, the Regional Board rescinded the certification and reissued a new 401 certification addition new conditions and mitigation requirements to the Project. The dispute over the certification is now at the Court of Appeal, and CSAC will file a brief in support of the District.

Soda Canyon Group v. County of Napa

Pending in the First Appellate District (filed Aug. 22, 2019)(A158130)

Status: Fully Briefed; Case Pending

Napa County approved a winery project in August, 2017. Plaintiff filed a CEQA action challenging the approval, and following the Atlas Fire in October 2017, sought to have evidence added to the administrative record of the impact of the fire on the project. The trial court concluded that the Atlas Fire evidence – an event that did not occur until five months after the public hearing before the Board – was “truly new evidence of emergent facts” that should be included in the administrative record and considered by the County on remand. The court declined to apply *Western States Petroleum Assn. v. Superior Court* (1995) 9 Cal.4th 559 [courts generally may not consider evidence not contained in the administrative record when reviewing the substantiality of the evidence supporting a quasi-legislative administrative decision] to the case. The winery owners filed a writ petition in the Court of Appeal, and CSAC filed a brief in that case, but the writ was summarily denied. The case is now up on appeal on the merits, and CSAC again supported the County with an amicus brief.

**California State Association of Counties
2020 Calendar of Events - REVISED**

JANUARY

- 1 New Year's Day
- 16 CSAC Executive Committee Meeting | Sacramento
- 20 Martin Luther King, Jr. Day
- 29-31 CSAC Platinum Leadership Forum

FEBRUARY

- 13 CSAC Board of Directors Meeting | Sacramento
- 17 Presidents Day
- 29 – Mar 4 NACo Legislative Conference | Washington D.C.

MARCH

N/A

APRIL

- 16 CSAC Executive Committee Meeting | Teleconference

MAY

- 25 Memorial Day
- 28 CSAC Board of Directors Meeting | Sacramento

JUNE

N/A

JULY

- 3 Independence Day
- 17 – 20 NACo Annual Conference | Orange County, Orlando, Florida

AUGUST

- 6 CSAC Executive Committee Meeting | Sacramento

SEPTEMBER

- 3 CSAC Board of Directors Meeting | Sacramento
- 7 Labor Day
- TBA Regional Meeting | TBA

OCTOBER

- 7 – 9 Executive Committee Retreat | TBA
- 12 Columbus Day

NOVEMBER

- 11 Veterans Day
- 26 Thanksgiving Day

DECEMBER

- 1 – 4 CSAC 126th Annual Meeting | Los Angeles County
- 3 CSAC Board of Directors Meeting | Los Angeles
- 16 – 18 CSAC Officers Retreat | Napa County
- 25 Christmas Day

*A networking reception will be held the evening prior to each Board and Executive Committee meeting, other than during conferences.

**California State Association of Counties
2020 Events - *Canceled or Postponed***

APRIL

9 Spring Regional Meeting | Shasta County **(Postponed)**

MAY

13-15 NACo WIR Conference | Mariposa County **(Tentatively Postponed)**

27-28 CSAC Legislative Conference | Sacramento **(Canceled)**

JUNE

TBA Summer Regional Meeting | Orange County **(Postponed)**